



**Te Kaunihera
o Te Hiku o te Ika**
Far North District Council

**NGĀ UTU
FEES AND
CHARGES
2026/27**

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Late payment interest and debt collection fees

The council may charge late payment or default interest and debt collection fees if you fail to pay all amounts charged and/or invoiced by the council.

Late payment or default interest is OCR rate current at the time plus 2% pa flat.

Debt collection fees include costs and disbursements incurred by the council and/or third party engaged by the council to recover the debt. These costs and disbursements include debt collection agency fees, legal fees and court filing fees.

ANIMALS**DOGS****Dog registration**

Registering your dog isn't just a legal requirement, it helps keep our communities safe. Registration ensures dogs are known, traceable, and properly managed, especially when there are multiple dogs on a property.

The council keeps fees lower than most councils, and offers additional discounts for:

- Desexed dogs – to encourage responsible ownership
- Gold Card or Community Services Card holders (10%)
- Multiple dogs – when five dogs are registered, the sixth dog is free
 - Applies to the sixth dog only
 - Valid once per owner, during early registration (1 July to 31 August)
 - Normal fees apply to any dogs beyond the sixth.

These fees help cover essential services like dog control, rehoming, and public safety patrols — protecting people, pets, and wildlife.

Dog registration

			1 July 2026 – 31 August 2026	Full fee and late registration penalty 1 September 2026 – 30 June 2027
Registration fee for desexed dogs				
Pet dog			\$61.00	\$92.00
Classified dangerous dog			\$92.00	\$138.00
Working / pig dog			\$48.00	\$72.00
Disability assist dog (approved organisation certified)			No charge	No charge
Multiple dog discount			Register five dogs, get the sixth dog free	Full fee and late registration penalty apply
Discount for Gold Card or Community Card holders			10%	10%

Full fee, penalty and debt recovery costs are incurred between 1 September 2026 and 30 June 2027.

Dog registration

			1 July 2026 – 31 August 2026	Full fee and late registration penalty 1 September 2026 – 30 June 2027
Registration fee for non-desexed dogs				
Pet dog			\$82.00	\$113.00
Working / pig dog			\$69.00	\$92.00
Disability assist dog (approved organisation certified)			No charge	No charge
Multiple dog discount			Register five dogs, get the sixth dog free	Full fee and late registration penalty apply
Discount for Gold Card or Community Card holders			10%	10%

Full fee, penalty and debt recovery costs are incurred between 1 September 2026 and 30 June 2027.

Dogs - other fees

Re-homing dog registration fee (applies to dogs re-homed by the SPCA or via the council pounds).		\$44.00
Dog adoption. Fee includes microchipping, dog registration until the end of the current year, vet check, vaccinations and desexing (if required).		Actual costs
Microchipping		\$37.00
Small dog collar		\$13.00
Large dog collar		\$18.00
Replacement registration tag (per tag)		\$5.00

Dog impounding**Proposed 2026/27**

Impounding		\$83.00
Second and subsequent impounding		\$205.00
Daily handling		\$20.50 Increased cost to cover shelter operator
Veterinary care		Actual cost

OTHER ANIMALS**Stock impounding**

Bovine (bull, cow, ox) where one to five head of stock are impounded		\$114.00
Bovine (bull, cow, ox) where six to 10 head of stock are impounded		\$225.00
Bovine (bull, cow, ox) where 11 plus head of stock are impounded		\$339.00
Equine (horse) where one to five are impounded		\$127.00
Equine (horse) where six to 10 are impounded		\$241.00
Equine (horse) where 11 plus are impounded		\$354.00
Ovine (sheep)		\$38.00
Calves, foals, lambs, piglets (feeding off the mother) – no impounding or sustenance charge		No charge
Sustenance fees for impounded stock (per head per day)		\$10.00
NAIT (National Animal Identification and Tracing) tagging		Actual costs
Advertising costs (Advertising of impounded stock as required prior to auction / disposal)		Actual costs + \$18.00 admin cost
Transport of stock to pound		Actual costs + \$18.00 admin cost
Officers time (per hour)		\$105.00

BUILDING CONSENTS

Building notes

It is important to note that each building project and site may be different, so please use this information as a guideline only.

Total consent costs may not be known until the consent has been processed to approval.

For an indication of fees payable with your building consent application, please refer to our fee schedule or contact our building staff on free phone 0800 920 029 (Northland land lines only) or 09 401 5200.

When are building fees payable?

If your building project falls under the criteria for fixed fee applications, then you will be paying a fee as stated in the consolidated fees schedule. This fee will be required when lodging your application.

If your building project falls outside the criteria for fixed fee applications, then you will be in the banded fee bracket. These fees will be calculated based on processing time and will be invoiced at time of issue of your consent.

When issuing a Code Compliance Certificate a check is done to see if there are any outstanding inspection or processing fees and these will be invoiced at this time.

In all cases, council payment terms apply to all issued invoices. Documents will be released upon payment.

How do I work out the estimated value?

This is the total value of the building work including GST. Usually the designer or architect supplies the contract square metre rate and the council checks this against national statistics, the MBIE website, Building Economist and Codeword's publications.

Why do I get charged for inspections in advance?

Council policy is to release building consents as soon as possible. Estimated inspection fees are paid in advance to assist this process to avoid delays for all parties.

What are 'actual costs' and what will they include?

- Processing, inspections and administration services
- It may also include external services engaged to carry out reviews for the council e.g. New Zealand Fire Service and Heritage NZ etc.
- Disbursements like scanning, copying, phone, travel and postage.

What are external services and why are they applicable to my application?

External services are usually for New Zealand Fire Service design review, engineering technical or weather-tightness review for complex design or when unproven methods are proposed or input from Heritage NZ for any archaeological reviews.

When does my consent become commercial and trigger the higher fees?

Generally when the building use is associated with public use and the engagement of employees

Some descriptions of these building types include:

- Communal residential (hostel / prison)
 - Communal non-residential (church / school)
 - Commercial (bank / service station) Industrial (agricultural building / sewage plant)
- These classified uses attract the higher fee due to the additional design complexity and use of specified systems.

What happens if I don't go ahead with my building consent, do I get a total refund?

Due to administration, processing and cost overheads. In normal cases there will be a refund for unused inspections, and BRANZ / MBIE levies.

If processing has already begun, partially complete or fully completed fees will be deducted accordingly.

Other fee information

Some levies are set by other agencies and are not affected by this proposal.

All fees are GST inclusive unless otherwise stated.

Building application fees are based on the project value of the building works, simple structures or minor type applications.

Fixed fee applications

This fee applies to residential projects only.

This fee is non-refundable due to the reduced fee offered for these services.

General building fees

General building fees		Actual costs
Amended plans application		
BRANZ Levy (applies to project values above \$20,000)		\$1.00 per \$1,000.00 (or part \$1,000.00)
MBIE Levy (applies to project values above \$65,000)		\$1.75 per \$1,000.00 (or part \$1,000.00)
Building warrant of fitness annual renewal		Actual costs
Building warrant of fitness audit report and inspection fee		Actual costs
Building warrant of fitness (audit only)		Actual costs
Certificate of acceptance (COA) upfront lodgment fee		\$627.00
Certificate of acceptance (COA) processing costs		Actual costs
Certificate of public use application		Actual costs
Certificate of title request		\$47.00
Change of use application (actual processing costs are calculated and applied)		Actual costs
Code compliance certificate application		Actual costs
Older code compliance certificate application (includes review of building consents if over four years old)		Actual costs
Compliance schedule and statement		Actual costs
Compliance and accreditation levy (maximum levy fee \$276.00)		\$1.40 per \$1,000.00
Condition assessment report application		\$119.00

Enforcement action under the Building Act (Notice to fix notice, dangerous or insanitary notice and breach investigation)		Actual costs
Exemption from requiring building consent application		Actual costs
Extension of time application		\$119.00
Inspections – residential		\$247.00
Inspections – commercial		\$376.00
Request for information (charged on any application type)		Actual costs
Scanning charge per application		\$12.00
Section 72 hazard notification		Actual costs
Section 75 building on two or more allotments notification		Actual costs
Specific expertise – inspection and processing required		Actual costs
Swimming pool inspections		Actual costs
Waiver / modification waiver application to existing building consent		Actual costs
Weekly building consent report (charge per annum)		\$731.00

Hourly rates

Development Engineer		\$285.00
Building Manager / Compliance Manager		\$242.00
Team Leader / Senior Building Officer / Senior Building Specialist / Building Specialist		\$215.00
Building Officer / Building Compliance Officer		\$199.00
PIM Officer (District Plan check)		\$172.00
Building Administration / Compliance Administration		\$156.00

Vehicle crossings

Vehicle crossing application and vehicle crossing inspection fee (Includes first initial site visit and application fee. A further two inspections are required (pre-pour and final inspections (\$205 per inspection). Any additional inspections will be charged separately (\$205 per inspection)		Moved to Resource Consents
Vehicle crossing inspection fee		Moved to Resource Consents
Re-application fee for expired approvals		No longer required administratively
Application for RAPID number		\$33.00
Replacement RAPID signs		\$11.00

BYLAW ENFORCEMENT

Bylaw licenses help maintain safe, orderly public spaces across our district. Whether it's controlling advertising signage, managing brothel signs, or licensing occupation of public areas, these regulations protect community amenity and ensure fair use of shared spaces.

The application fees cover the administrative costs of processing licenses, conducting site assessments, and monitoring compliance. This ensures businesses and individuals can operate legally while maintaining the character and safety of our communities.

Bylaw license application

General bylaw license incorporates fees for:- Application for advertising signs		\$126.00 per application
Application for brothel signs		
Reclaiming of seized advertising signs		\$94.00 per sign
Return of seized noise equipment		\$94.00
Licence to occupy application		\$126.00 per application

MONITORING & COMPLIANCE FEES

Changes to the Resource Management Act have put an increased focus on compliance with Resource Management Act and ensuring Environmental Standards and National Policy Statements are adhered to. The fees listed under monitoring and compliance relate to persons who has contravened the Resource Management Act, a national environmental standard, a regulation, a rule in a plan, or a resource consent, for the carrying out of the local authority functions to investigate and remedy the contravention.

Bylaw license application		
Monitoring fee – monitoring of resource consents, this may include site visit(s) and/or desktop assessment.		Actual Costs where site visits are required
The cost of staff time and expense associated with investigation, remediation (if necessary), and complaints can be recovered for significant non-compliance with the District Plan, Resource Consents or other legislation, or for repeat offending where environmental impacts are considered to be more than minor.		Actual and reasonable costs based on officers' hourly charge out rate
Compliance Manager - per hour		\$242.00 Moved from Building Consents hourly rates
Monitoring and Compliance Officer - per hour		\$167.00 Moved from Resource Consents Planning Technician and Monitoring Officer Hourly processing charges

CEMETERIES

Cemetery services provide dignified resting places and ensure proper care of burial grounds for generations to come. These fees cover the costs of plot allocation, interment services, ground maintenance, record keeping, and ongoing cemetery management.

Burial plots		
Burial plot		\$1,239.00
Interment single depth		\$1,085.00
Interment double depth		\$1,230.00
Interment child (under 10)		\$268.00
Interment - oversize single depth		\$1,197.00
Interment – oversize double depth		\$1,308.00
Disinterment fee		\$2,416.00
Statutory holiday surcharge		\$598.00
Special circumstance surcharge (e.g late arrival or additional processing)		\$560.00

Ash burial

Ash berm (Russell)		\$562.00
Ash berm (All others)		\$289.00
Grave digging for ash burial		\$239.00
Concrete cap		\$124.00

Other fees

Cemetery fees (e.g search fee, headstone, memorial permit, installation fee)		\$43.00
Memorial bench		Actual costs

CERTIFICATES, LICENSE AND PERMITS

Alcohol Licensing

Alcohol licensing ensures responsible sale and supply of alcohol across the district. These fees (set by government regulation) cover the processing of license applications, manager certificates, and temporary authorities.

The licensing process includes public notification, compliance checks, and ongoing monitoring to keep our communities safe. Whether you're applying for an on-license, off-license, club license, or manager's certificate, these fees support the administrative work, inspections, and hearings required under the Sale and Supply of Alcohol Act.

Other Certificates and Permits

Various certificates and permits ensure compliance with regulations covering food safety, health standards, and other statutory requirements. These fees cover application processing, inspections, and the administrative work needed to keep businesses operating legally and safely.

Alcohol licensing		
The following fees are set under the Sale and Supply of Alcohol (Fees) Regulations 2013		
Application fee - Managers Certificates		\$316.25
Renewal fee - Managers Certificates		\$316.25
Temporary License fee		\$296.70
Temporary Authority fee		\$296.70
Certificate of Compliance Liquor application - this fee is located in the resource consents area of this document		See Liquor compliance certificates
Advertising of an alcohol application		\$47.50
Managers Certificate interview		\$148.00

Premises - On, off and club licenses		Application fee	Annual fee
Fee category and cost / risk rating score		Set by legislation	Set by legislation
Very low 0-2		\$368.00	\$161.00
Low 3-5		\$609.50	\$391.00
Medium 6-15		\$816.50	\$632.50
High 16-25		\$1,023.50	\$1,035.00
Very high 26 plus		\$1,207.50	\$1,437.50
Special licenses - risk based fees (see definition below)			Set by legislation
Class 1			\$575.00
Class 2			\$207.00
Class 3			\$63.25
Special license definition			
Class 1 - a large event (400+) people, or			
more than three medium events (100 - 400 people), or more than 12 small events (fewer than 100 people)			
Class 2 - One to three medium events (100 - 400 people), or Three to 12 small events (fewer than 100 people)			
Class 3 - One or two small events (fewer than 100 people)			
Amusement devices and entertainment premises			Set by legislation
These fees are set under Section 11 of the Amusement Devices Regulations 1978 and are applicable to devices such as merry-go-rounds, Ferris wheels and roller coasters, bumper cars and boats, indoor go-karts, mini-bikes, parasails, jet skis, bungy jumping. Bouncy castles, inflatable slides and non-powered playground equipment are not amusement devices and so you do not require a permit.			
Amusement devices only; one device, for the first seven days of operation or part thereof			\$10.00
Amusement devices only; for each additional device operated by the same owner, for the first seven days or part thereof			\$2.00
Amusement devices only; for each device, for each further period of seven days or part thereof			\$1.00
Collection and transportation of waste and diverted materials			
Waste collector's license			\$583.00 per annum
Environmental health licenses			
(Per annum) Health (Registration of Premises) Regulations 1966 annual renewal 1 July. Pro rata fees for new application throughout the registration year.			
Health (mortuaries, camping grounds and septic tank cleaners)			\$375.00
This fee covers the cost of processing the application. New applications are reviewed by building, planning, and environmental health teams to ensure all requirements are met. If requirements are not met, additional fees may apply for planning and building teams additional processing time.			
Re-inspection			\$217.00
Change of ownership (new certificate)			\$66.00
Replacement of lost certificate			\$32.00
Fire prevention			
Section clearance			\$116.00 + actual costs
(includes administration charge, site inspection if required and contractors' actual costs)			
Food Act			
Food Control Plan (FCP)			
Template FCP registration			\$350.00
Application for new registration of FCP (fee includes up to 2.75 hours of processing time, supply of thermometer and printed food safety plan)			
Thermometer			\$35.00
Additional food control plan document and record blanks			\$45.00
Renewal of registration (annual renewal)			\$250.00
Additional processing time			\$168.00
Fee for additional time for processing the application			
Registration amendment			\$168.00
FCP verification fixed fee			\$595.00
Verification including site visits and compliance checks with FCP (includes up to 3.5hrs of processing and travelling time)			
Failure to attend scheduled verification			\$249.50
Compliance and monitoring fee			\$168.00
Corrective action follow up			\$249.50
Cancellation of scheduled verification less than 24 hours notice			\$168.00
Replacement laminated certificate			\$20.00
Complaint driven investigation resulting in enforcement. Justified complaint requiring investigation by FSO			\$250.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

National Programme (NP)		
NP registration		\$300.00
NP renewal (renewal required every 2 years)		\$197.00
Additional national programme document pack		\$30.00
Additional processing time		\$168.00
Registration amendment		\$168.00
NP verification fixed fee		\$406.00
Failure to attend scheduled verification		\$249.50
Compliance and monitoring fee		\$168.00
NP verification fixed fee - NP1 (2.5 hours of processing and travelling time)		\$406.00
NP verification fixed fee - NP2 (3.5 hours of processing and travelling time)		\$525.00
NP verification fixed fee - NP3 (3.5 hours of processing and travelling time)		\$525.00
Cancellation of scheduled verification less than 24 hours notice		\$168.00
Corrective action follow up		\$249.50
Complaint driven investigation resulting in enforcement. <i>Justified complaint requiring investigation by FSO</i>		\$250.00

Gambling Act 2003

Gaming venue relocation and TAB venue application license fees		\$467.00
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Mobile shop, stall, hawkers, alfresco dining and tour operators' licenses (Road Use Bylaw)

Definitions:

Mobile shop means a vehicle (including a trailer) from which goods are offered for sale in any public place but does not include any vehicle used exclusively for the delivery of pre-ordered goods, nor any stall.

Hawker means any person who carries any goods for sale from property to property but does not include any person delivering pre-ordered goods, or any person exposing goods for sale in any public place, nor any mobile shopkeeper.

Tour operator means any person who offer tourist activities in a specific site in a public space.

Regular annual licenses

Mobile shop		
Non-food		
Annual		\$570.00
Seasonal – one month		\$51.00

Food related

Annual		\$871.00
This fee is for the license to trade in a permitted public place. A food license will also be required		
Seasonal*		\$75.00 per month

Coffee vendor only

Annual		\$290.00
Seasonal*		\$30.00 per month

Hawkers

Annual		\$376.00
Seasonal*		Pro rata \$35.00 per month
Street stalls (Fundraising events, charitable trusts, or street appeal collectors) Maximum 20 per year		
Tour operators license		No charge
		\$231.00

*Minimum of one month

Alfresco dining license

All licenses renewable on 1 July each year		
Application and renewal fee		\$122.00
Site inspection		\$85.00
One table		\$59.00
Two tables		\$121.00
Three tables		\$183.00
Four tables		\$242.00
Five tables		\$302.00
New application received during licensing year		Pro rata, according to number of tables*
Re-inspection fee		\$59.00
Change of new ownership – new licensee		\$63.00

*The application fee and site inspection will be charged at full fee

LEASE AND LICENSES OF RESERVES

Council-managed reserves serve many purposes from recreation and conservation to community facilities and grazing. When reserves are leased or licensed, these fees cover the administrative and legal work involved in processing applications, preparing documentation, and managing ongoing agreements.

Whether it's a new lease for a sports club, a grazing license, or an easement across reserve land, these fees ensure proper consultation, compliance with the Reserves Act, and protection of public interests. The council keeps fees reasonable while covering the costs of legal work, Department of Conservation liaison, and public notification where required.

Change of reserve status – processing charges

Change of classification of reserve		\$381.00
Revocation of reservation of reserve		\$381.00

Note: This charge covers administrative costs and is to be paid on application for reserve status. This charge is not payable in cases where the application can be processed in conjunction with a request to lease the reserve, in which case the lease processing charge listed below covers the costs. Applicants will be required to meet other costs that may apply – Department of Conservation fees, resource consent application fees, survey costs etc.

Leases of reserves (one year or more) – processing charges

New lease of reserve; e.g. local purpose or recreation (including grazing leases)		\$509.00
Renewal of lease of reserve; e.g. local purpose or recreation		\$255.00
Administration charges to be paid on application for the lease. When applicable, applicants will also be required to meet legal expenses, Department of Conservation fees, resource consent and / or liquor license application fees.		

Easements under Reserves Act – processing charge

Easement over reserve (plus any addition)		\$500.00
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Leases of Reserves (one year or more) – rentals per year

Lease by commercial operator (e.g. motor camp, carpark)		Individually determined on percentage of Government value
Lease by semi-community group (e.g. bowling club, school)		\$127.00
Lease by community group (e.g. Marae committee)		\$127.00
Grazing leases		By tender process

Note: Lessees are also required to pay rates and in some cases, where the lessees are occupying council owned buildings, they are required to reimburse council when annual insurance premiums are paid.

Temporary license to occupy road reserves and reserves

Temporary license to occupy road reserves – non refundable application fee		\$127.00
Temporary license to occupy road reserves processing fee		Actual cost
Temporary license to occupy reserves – non refundable application fee		\$127.00
Temporary license to occupy reserves processing fee		Actual cost

Rentals

Licenses by commercial operator		Individually determined on percentage of Government value
Licenses by semi-community and community groups		\$127.00
Grazing licenses		By tender process

Permits to occupy reserves – less than one month

No processing charge but written application required		No charge
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Use of reserves

Commercial use (e.g. circus) per showing		\$95.00
Plus deposit (refundable if no turf damage)		\$699.00
Community use ground rental		No charge

Paihia Village Green - stallholders / exhibitors

Residents of the Far North District (per site / per day)		\$10.00
Non-residents of the Far North District (per site / per day)		\$22.00
Community activities (e.g. Carols by Candlelight)		No charge
Hire of entire village green		By negotiation with Focus Paihia

LEGAL

Council's in-house legal team provides professional legal advice and property services across the district. These hourly rates cover the cost of qualified legal professionals handling everything from property transactions to compliance matters.

The Property Legalisation Officer assists with property related matters, while In-house Counsel handles more complex legal work. This service ensures ratepayers have access to experienced legal support without the council needing to engage external solicitors for routine matters, keeping costs down while maintaining professional standards.

Hourly rates

In-house Counsel		\$308.00
Property Legalisation Officer		\$120.00
Travelling costs – from nearest Council office		As per IRD mileage rates schedule

LIBRARIES

Our libraries are free to use for all local residents with no overdue charging. This reflects the council's commitment to ensuring everyone has access to books, information, and community spaces regardless of their ability to pay.

The small fees we do charge cover specific costs like replacing lost or damaged items, interloan searches from other library systems, and organisational memberships for businesses or groups. These charges simply recover the direct costs involved, keeping our libraries sustainable while remaining accessible to all.

Item replacement

All items: Replacement value of item plus administration fee		Replacement value of the item plus administration fee
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Borrowing

Local resident borrower		No charge
Organisation borrower (limited users)		Remove
Replacement borrower card		\$2.00
Interloan search		from \$10.00
Book repairs		from \$5.50

We do not charge overdue fees on any borrowed items.

MARINE

The Kohu Ra Tuarua vehicle ferry Ferry provides a vital transport link across the harbour, connecting communities and reducing travel times significantly. The ferry operates as a lifeline service, with fares covering a portion of the ferry's operating costs, with different rates for passengers, vehicles, and motorcycles. Resident discounts and multi-trip concessions make regular travel more affordable for locals who depend on this service daily. The ferry service is partially funded by targeted rates, with user charges helping to offset operational expenses.

Hokianga vehicle ferry

Children concession		\$4.00
Foot / car passenger – single		\$2.00
Passenger concession		\$10.00
Motorcycle – one way		\$5.00
Campervan – one way		\$40.00
Light vehicle (vehicles <2200 kg – trailers / caravans)		\$20.00
Resident light vehicle		\$7.00
Light vehicle concession – five trips		\$30.00
Light vehicle concession – 10 trips		\$55.00
Heavy vehicle single trip – per axle		\$15.00
Heavy vehicle concession – 10 trips		\$100.00
Special sailings		\$150.00

OFFICIAL INFORMATION

Under the Local Government Official Information and Meetings Act, the council must make information available to the public. The first hour of is provided free, as per the Act. Beyond that, charges cover the actual costs of staff time, photocopying, and preparing information for release. These fees prevent unreasonable burdens on ratepayers when requests require significant resources, while still ensuring public access to council information. Annual subscriptions for agendas and minutes are charged at actual cost - noting that these are available online free of charge through the councils website - www.fndc.govt.nz - key words: plans, reports, agendas, minutes.

Local Government Official Information and Meetings Act (LGOIMA) information requests

Staff time per half hour (first hour free)		\$38.00 per half hour
Plan print		\$5.00
Photocopying		\$0.20
Copies of documents required to be available at a reasonable charge under the Local Government Official Information and Meetings Act (All postage payable).		

Annual supply of agendas and minutes

Council		Actual costs
Community boards – per board		Actual costs
All Community boards		Actual costs
All agendas (Council, community boards, hearings)		Actual costs
Hearings agendas		Actual costs

Other council publications

Hard copy of Annual Plan, Long Term Plans and Annual Report (Note: Plans and reports can be found on our website: keywords plans and reports)		Actual costs
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Photocopying charges

A4 (black and white)		\$0.20
A4 (colour)		\$1.00
A3 (black and white)		\$0.40
A3 (colour)		\$2.00

Charges for supply of information when the information is not required to be provided free under the Local Government Official Information and Meeting Act, where the aggregate amount of staff time spent to action the request exceeds half an hour.

Document scanning

One to five pages		\$1.00
Six or more pages		\$2.00

Operative District Plan

Text volume		\$204.00
Map volume		\$183.00
Map pages (individual)		Actual costs
Text and maps (printed)		\$383.00

PROPERTY INFORMATION

Property information services provide essential data for property transactions, development planning, and due diligence. These fees cover the cost of collating property files, preparing digital data, creating custom maps, and staff time to process requests.

Whether you're buying property, planning development, or need specific geographic data, these services ensure accurate, up-to-date information is available. Fees reflect the time involved in searching records, preparing digital files, and providing professional mapping services using council's geographic information systems.

Electronic property file request

Collating and providing the property file online (per property file)		\$36.00
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Digital data supply

DCDB parcels – per parcel		\$0.20
Staff time (per hour)		\$102.00
USB stick (with data on it)		\$6.00

Physical map requests (paper and pdf)

Staff time (per hour)		\$102.00
Hard copy – A3		\$49.00
Hard copy – A2		\$59.00
Hard copy – A1		\$85.00
Hard copy – A0		\$102.00
Soft copy (PDF format) – A3		\$49.00
Soft copy (PDF format) – A2		\$49.00
Soft copy (PDF format) – A1		\$49.00
Soft copy (PDF format) – A0		\$49.00
USB stick (with data on it)		\$6.00

Note: Where a request covers more than one property and/or requires additional time to process, the charges will be based on 10-minute intervals according to the schedule.

FNDC does not provide A4 maps. These are accessible and printable via the mapping website www.fndcmaps.govt.nz

Property information products – maps

Vector maps: locality plan, property plan, property boundaries, addresses, legal description, area – A4		Actual costs
Street map (Cadastral) – reproduction costs		Actual costs

Land Information Memoranda (LIM's)

LIM application		\$415.00
Research fee – where extensive research is required. (This is additional to the application fee)		\$41.00 per half hour

Residential rates postponement fees

Establishment fee: includes legal costs, and production of documents for registering statutory land charge (includes LINZ fee)		\$315.00
Annual administration fee for maintaining rates postponement		\$52.00

RESOURCE CONSENTS**Resource consents notes**

These fees and charges are set by various sections of the Resource Management Act (RMA) 1991, the Fast Track Approvals Act 2024, Natural Environment Act 2026, the Planning Act 2026 sections of the Local Government Act (LGA) 2002, and sections of the Sale and Supply of Alcohol Act 2012. Pursuant to ss36 and 36AAA RMA 1991, Council may fix deposits and additional charges to recover the actual and reasonable costs of consent processing, certification, monitoring and enforcement, having regard to the statutory cost-recovery criteria. Charges are published under s36AAB RMA and, when set or amended, are consulted on in accordance with s150 LGA 2002.

Resource consent fees are calculated based on actual processing costs. Instalments for some application types are payable at the time of lodgement - these are stated in the fee schedule as instalment amounts. Actual processing costs will be calculated and invoiced after the decision is issued.

Notes:

- These fees have been rounded up to the nearest whole dollar
- All fees GST inclusive unless otherwise stated
- Instalment fees are charged at the following stages: application lodgement; limited or notification process; and hearings process.

Application for resource consent, designation or heritage orders

Applications made under the Resource Management Act: Simple land use (single Zone Rule breach with no engineering assessment required) <i>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		\$2,500.00
Applications made under the Resource Management Act: Variation/cancellation of consent condition – Sec 127 Change or cancellation of consent notice condition - 221(3) Outline plan consideration (176A) Application for extension – Sec 125 lapsing a consent Fast track Consents <i>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		\$2,800.00
Applications made under the Resource Management Act: Complex Land use. May include 3waters (water, stormwater, wastewater), earthworks or traffic breaches. Development in Natural Hazard Zones or Flooding and Coastal erosion. <i>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		\$2,688.00
Applications made under the Resource Management Act: Subdivision 1-4 lots <i>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		\$5,000.00
Applications made under the Resource Management Act: Subdivision 5-8 lots <i>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		\$6,000.00
Applications made under the Resource Management Act: Subdivision 9+ lots <i>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		\$7,000.00
Applications made under the Resource Management Act: Discharge to land (less than 3m ²) <i>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		\$1,200.00
Applications made under the Resource Management Act: Updating of cross lease flats plans <i>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		\$3,117.00
Applications made under the Resource Management Act: Combined subdivision / land use <i>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		\$8,000.00
Applications made under the Resource Management Act: Combined land use and discharge <i>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		\$3,700.00
Applications made under the Resource Management Act: National Environmental Standards for Commercial Forestry / National Environmental Standards for Contaminated Soil <i>This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		\$2,077.00
Notices of requirement for a designation and / or heritage order		\$3,009.00
Removal of or alteration to a notice of requirement		\$902.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

Simple Sect 127 change of conditions (minor changes and where the approval remains consistent with the original proposal, no engineering assessment is required and there are no parties affected by the change)		\$1,000.00
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Note: Deemed permitted boundary activities and deemed permitted marginal or temporary activities' fees can be found under 'Approvals and certificates'.

Limited notification for resource consents, notices of requirement and heritage orders

Land use and subdivision; combined land use and subdivision; notices of requirement; heritage orders; discharge to land. Note: Where an instalment fee has already been paid, Council will require the balance owing to be paid before limited notification proceeds.		\$6,000.00
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Public notification for resource consents, notices of requirement and heritage orders

Land use and subdivision; combined land use and subdivision; discharge to land; changes to consent conditions – Section 127; notice of requirements; heritage orders. Note: Where an instalment fee has already been paid, Council will require the balance owing to be paid before notification proceeds.		\$8,599.00
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Hearings

Hearings required for any resource consent or other permission.		\$2,077.00
Hearing fee - Cost of third party / hearing commissioners will be charged at actual costs - Staff and consultant costs will be charged at actual costs - Miscellaneous charges (copying, venue hire, printing, etc.) will be charged at actual costs - All costs will be itemised - The final fee in any one application will be determined by the Team Leader, Resource Consents or his / her appointee - All charges will be actual and reasonable costs less the instalment fee. Note: Actual and reasonable costs based on an hourly rate, mileage and disbursements will be deducted from the instalment fee or charged to determine the final fee payable.		
Hearing for Limited or Public Notified application		\$10,000.00
Hearing for Objections to Conditions		\$2,077.00

Monitoring

Monitoring fee – monitoring of resource consents conditions. (This may include site inspections and/or desktop checks to deem compliance).		Actual costs
Monitoring of Permitted Activities under Sec 180 of the Planning Act 2026		Actual costs

Approvals and certificates – instalment

These fees are calculated in instalment and are payable at the time of lodgement. <i>Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.</i>		
Sec 222 (completion), Sec 223 (survey plan)		\$281.00
Cancellation of building line restriction Sec 327A LGA 1974		\$258.00
Outline plan waiver		\$168.00
224 (c) Certificate no engineering conditions (includes Sec 221 Consent Notice) Note: Your certificate will not be issued until all previous invoices relating to the underlying consent have been paid (SUB, COM, EPA etc)		\$657.00
224 (c) Certificate with engineering conditions (includes Sec 221 Consent Notice) Note: Your certificate will not be issued until all previous invoices relating to the underlying consent have been paid (SUB, COM, EPA etc)		\$1,221.00
Section 243 Cancellation of Easement		\$516.00
Deemed permitted boundary activities and deemed permitted marginal or temporary activities		\$600.00
Earthworks permit – includes administration and one inspection		\$516.00
Engineering Plan Approvals (RMAEPA)		\$500.00
Meetings		
Any meeting booked in advance relating to a resource consent application. Actual and reasonable costs will be calculated based on the charge rate associated with the staff member(s) required to attend and for any research required prior to the meeting. This includes Pre-lodgement, Pre-Application Meetings and Concept Development Meetings.		\$353.00

Other approvals, certificates and fixed fees

Preparation of covenant against transfer of allotments – Sec 240		\$516.00
Any other certificate, authority, requirements, or actions requested of Council under the provisions of the Resource Management Act, the Local Government Act or any other related legislation		\$516.00
Savings certificate issued under Sec 226(1)(e). Determination of and extension of existing use (Section 10)		\$994.00
Creation of right of way under Sec 348 Local Government Act		\$500.00
Section 139 Certificate of Compliance, Section 139(A) Existing Use Certificate		\$1,500.00
Fees or charges levied on Council by other organisations; i.e. District Land Registrar, Department of Conservation		Actual and reasonable costs charged by the other organisation and Council admin charge
Request for consideration of District Plan change. Plus, actual and reasonable costs charged to Council by any other organisations and applicable hourly staff rates. This is the required lodgement fee should a change be requested. Should the requested change be accepted by Council for processing as a private plan change, all additional costs will be charged.		\$15,048.00
Charge for supplying information in respect of plans and resource consents per half hour, and any other associated costs that apply to the request		Actual and reasonable costs
Any report required by Council in determining / processing a resource consent per half hour, and any other associated costs that apply to the request		Actual and reasonable costs
CT – producing certificates of title; easement instruments; consent notices		\$47.00 per search
Scanning charge – per application		\$12.00 per application
Post approval charge. Part of administration associated with consents, statutory reports, inquiries and complaints about consents		\$245.00
Certificate of Permitted Activity Under Sec 180 of the Planning Act 2026. Actual processing costs will be calculated and invoiced once the certificate has been issued.		\$516.00

Liquor compliance certificates

Certificate of Compliance Liquor application. Actual processing costs will be calculated and invoiced once the certificate has been issued.		\$502.00
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Hourly processing charges

Principal Planner Resource Consents and Manager Resource Consents		\$226.00
Senior Resource Consent Engineer		\$200.00
Resource Consent Engineer		\$195.00
Team Leader Resource Consents		\$215.00
Senior Planner		\$204.00
Intermediate Planner		\$199.00
Resource Planner		\$194.00
Consent Planner		\$172.00
Senior/Team Leader RMA Support Officer		\$102.00
RMA Support Officer		\$97.00
Planning Technician and Monitoring Officer		\$167.00
Consultants Note: The actual costs the consultants charge plus a Council administration charge will apply. Please ask Council what charge may apply if your consent application has been allocated to a Consultant Planner or Consultant Engineer.		Actual and reasonable costs
Objections to Council on a decision or condition of consent under Section 357, 357A		\$947.00
Technology Fee (Per RMA application)		\$120.00

Travel costs for resource consents

The travel cost is derived from the time the Council officer spends in a vehicle travelling to the site from the nearest Council service centre (Kaikohe, Kaitaia and Kerikeri), charged at the Inland Revenue Department mileage rate. Actual time spent on site will be charged for at the appropriate hourly rate.		As per the IRD mileage rate schedule.
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Vehicle crossings

Vehicle crossing application and vehicle crossing inspection fee. A further two inspections are required (pre-pour and final inspections (\$277 per inspection). Any additional inspections will be charged separately (\$277 per inspection).		\$450.00
Vehicle crossing inspection fee		\$277.00 (per inspection)

Development Contributions

Refer to the Development Contributions Policy 2025 on the FNDC website. This policy comes into force on 29 May 2026.

[ADOPTED-FINAL-Utu-Whakawhanake-Development-Contributions-Policy-2025-October-7-CM2.pdf](#)

RUBBISH DISPOSAL AT TRANSFER STATIONS

Transfer station fees help manage waste responsibly and keep disposal costs fair. Rather than spreading all waste costs across rates, user charges mean those who generate more waste pay more.

Fees cover the cost of operating transfer stations, transporting waste to landfills, and processing different waste streams. Green waste and recycling are priced to encourage diversion from landfill, while special items like tyres and appliances have fees that reflect their disposal costs. This approach encourages waste reduction and makes the system more equitable.

Rubbish

At transfer station

Per bag (standard 65L)		\$4.00
Oversized bag (130L)		\$7.00
Wheelie bin (240L)		\$12.50
Loose material per m ³		\$52.00
Compacted material per m ³		\$84.00
Greenwaste m ³		\$22.00

Whole tyre disposal

At transfer station

Motorcycle tyre		\$3.50
Passenger car tyres		\$5.00
Light truck and 4x4 tyres		\$8.00
Truck tyres		\$16.00
Tractor and super single		\$23.00
Earth mover tyres		Not accepted

e-Waste

Transfer station pricing for householders

TV's CRT		\$10.00
TV's flat screen		\$10.00
Computer CRT		\$10.00
Monitors LCD		\$5.00
Consumer electronics		
DVD and VCR players		\$3.00
Stereo system and games		\$3.00
Radios etc		\$3.00
Other		
Cell phones		No charge
PC's		
Desktop / laptop / server		\$5.00 each
UPS's		\$5.00
Laptop batteries		\$5.00
Network equipment		\$5.00
Printers etc.		
Printers / scanners / fax		\$5.00 each
Photocopier small / medium		\$10.00
Photocopier large		\$10.00
Copier cartridges		\$4.00 per kg
Household appliances etc.		
Heaters (No oil filled)		\$3.00
Vacuums		\$3.00
Microwaves		\$5.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

STORMWATER

Stormwater services manage rainwater runoff to prevent flooding and protect water quality. While most stormwater costs are covered through targeted rates, connection fees and application fees recover the administrative costs of processing applications and approving new connections.

These fees cover the cost of assessing applications, conducting site visits where needed, and ensuring new connections meet standards. Any physical work on the stormwater network must be done by council-approved contractors, with costs quoted separately based on the specific requirements of each job.

Activity / Service

Any works on Councils' stormwater network can only be undertaken by Council approved contractors. Excludes charges included with rates.

Application fee for a stormwater connection		\$52.00
Application fee to build close to, or excavate close to a public storm water line not within a legal road*		\$52.00
New connection		Quote to be provided
Approximate marking of single of single location services of mains with minimum 3 days' notice		Quote to be provided
Accurate marking of mains including excavation with minimum 10 day notice		Quote to be provided
Accurate marking of mains including excavation with minimum 10 day notice or location of mains over a wide area		Quote to be provided
Urgent location of mains		Quote to be provided

*If site visit required additional costs of staff time, administration and mileage apply.

TRANSPORT NETWORK**Road closures**

Applications for motor sprint events		\$168.00
Note: if event spans more than one ward an extra \$50 per ward is chargeable		
Applications for parades		\$57.00
Other road closures will be charged based on an estimated cost at normal charge out rates – minimum		\$57.00
Note: all advertising costs are the responsibility of the applicant.		

Traffic overweight permit

Traffic overweight permit		\$155.00
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WASTEWATER

Wastewater services protect public health and the environment by collecting and treating sewage. While most costs are covered through targeted rates for connected properties, connection fees and application fees recover the administrative costs of processing new connections and approvals.

These fees cover the cost of assessing applications, approving connection designs, and inspecting work. Any physical work on the wastewater network must be undertaken by council-approved contractors to ensure standards are met. Quotes are provided for actual connection work based on the specific requirements of each property.

Activity / Service

Any works on Councils wastewater networks can only be undertaken by Council approved contractors. Excludes charges included with rates.

Administration fee for a wastewater connection		\$52.00
Administration fee to build close to/over or excavate close to a public sewer not within a legal road*		\$52.00
Upgrade or modify existing connection		Quote to be provided
New connection provided by Council's contractor up to 150 mm main (includes connection to main and one metre of pipe from Council main)		Quote to be provided
New connection provided by Council's contractor to mains greater than 150 mm or connection lengths greater than one metre or where a manhole / chamber is required		Quote to be provided
New connection to a pressure wastewater network provided by Council's contractor		Quote to be provided
Inspection by Council officers of connection work not undertaken by Council's contractor (single connection)		Quote to be provided
Inspection by Council Officers of connection work not undertaken by Council's contractor (multiple connections)		Quote to be provided

Wastewater connected rate for all new connections

Where a property connects to sewerage after 1 July in any year, the connection fee will include a sum in lieu of a rate. The amount of the fee will be calculated on the basis of one twelfth (1/12) of the relevant capital, operating and additional pan rates for the scheme concerned for every complete month until 30 June in the following year.

Service availability charge where a new wastewater connection is provided but the property does not connect

Where sewerage is made available to a property after 1 July in any year but the property does not connect, the connection fee will include a sum in lieu of a rate. The amount of the fee will be calculated on the basis of one twelfth (1/12) of the relevant availability rate for the scheme concerned for every complete month until 30 June in the following year.

Approximate marking of single location services of mains with minimum three days' notice		Quote to be provided
Accurate marking of mains including excavation with minimum 10 day notice		Quote to be provided
Accurate marking of mains including excavation with minimum 10 day notice or location of mains over a wide area		Quote to be provided
Urgent location of mains		Quote to be provided
Inspection of onsite wastewater system by Council Monitoring Officer*		\$104.00
Sampling of onsite wastewater system by Council Monitoring Officer		Actual costs

*If site visit required additional costs of staff time, administration and mileage apply.

Approved commercial operators discharge fees

Cubic metre rate		\$36.00 / m ³
Lost card replacement		\$38.00 per card

WATER SUPPLY

Safe, reliable water supply is essential for health, safety, and quality of life. While most water costs are covered through targeted rates for connected properties, connection fees and application fees recover the administrative costs of processing new connections and approvals.

These fees cover the cost of assessing applications, approving connection designs, and ensuring work meets standards. Standard connections are quoted based on distance from the main and location (footpath or berm), with non-standard connections quoted individually. All work must be done by council-approved contractors to maintain water quality and system integrity.

Activity / Service

Any works on Councils' water supply networks can only be undertaken by Council approved contractors. Excludes charges included in rates.

Administration fee for a water connection		\$52.00
Administration fee to build or excavate close to a public water main not within a legal road*		\$52.00

Water connected rate for all new connections

Where a property connects to water after 1 July in any year, the connection fee will include a sum in lieu of a rate. The amount of the fee will be calculated on the basis of one twelfth (1/12) of the relevant capital rates for the scheme concerned for every complete month until 30 June in the following year.

Service availability charge where a new water connection is provided but the property does not connect

Where water is made available to a property after 1 July in any year but the property does not connect, the connection fee will include a sum in lieu of a rate. The amount of the fee will be calculated on the basis of one twelfth (1/12) of the relevant availability rate for the scheme concerned for every complete month until 30 June in the following year.

Non-standard water connections including meter and meter box		Quote to be provided
Standard 20 mm water meter connection in footpath within five metres of main		Quote to be provided
Standard 20 mm water meter connection in berm within five metres of main		Quote to be provided
Relocation of existing service or meter		Quote to be provided
Approximate marking of single location services of mains with minimum three days' notice		Quote to be provided
Accurate marking of mains including excavation with minimum 10 day notice		Quote to be provided
Accurate marking of mains including excavation with minimum 10 days' notice, or location of mains over a wide area		Quote to be provided

Urgent location of mains		Actual costs
Meter checking fee (calibration check – refundable if meter incorrect)		\$541.00
Restrictor installation		Quote to be provided
Special meter readings		\$109.00

Bulk water supply

Bond		\$2,262.00
Annual administration fee (covers billing and vehicle inspection)		\$735.00 for first vehicle \$379.00 for each subsequent vehicle
Charge rate per m ³		Standard domestic rate in the area concerned

*If site visit required additional costs of staff time, administration and mileage apply.

Location of services

Marking of approximate services locations		
Urgent (within 24 hours)		Quote to be provided
Programmed (within 3 days)		Quote to be provided
Dig up and locate (10 days' notice)		Quote to be provided

Water by meter rates

Potable water	Per m ³	\$4.79
Non-potable water	Per m ³	\$3.11

Non-metered rates

Non-metered potable rate	Per SUIP	\$1,581.80
Non-metered non-potable rate	Per SUIP	\$1,163.00

VENUES FOR HIRE

Council venues provide affordable community spaces for meetings, events, and gatherings. Hire fees are kept low to encourage community use, with different rates for community groups versus corporate or private bookings.

These fees help offset the costs of maintaining facilities, utilities, cleaning, and administration, while keeping venues accessible. Community groups receive discounted rates, recognising their contribution to community wellbeing. Corporate and private rates reflect the full cost of facility use.

Corporate and private hirage

Location				Full day (8:30-5:00)	Half day	Hourly
Kaeo – Meeting room				\$80.00	\$45.00	\$15.00
Kerikeri – Procter Library				-	-	\$20.00
Kerikeri – John Butler Centre, Tane Mahuta room				\$100.00	\$55.00	\$20.00
Kaikohe Memorial Hall – Entire complex				\$300.00	Full day or hourly only	\$40.00
Kaikohe Memorial Hall – Supper room and kitchen				\$200.00	Full day or hourly only	\$30.00
Kaikohe Memorial Hall – Main hall only				\$150.00	Full day or hourly only	\$25.00
Kaikohe Memorial Hall – Bond				\$300.00	Full day or hourly only	\$40.00

Community groups

Location				Full day (8:30-5:00)	Half day	Hourly
Kaeo – Meeting room				\$40.00	\$20.00	\$10.00
Kerikeri – Procter Library				-	-	\$15.00
Kerikeri – John Butler Centre, Tane Mahuta room				\$50.00	\$30.00	\$15.00
Kaikohe Memorial Hall – Entire complex				\$150.00	Full day or hourly only	\$25.00
Kaikohe Memorial Hall – Supper room and kitchen				\$75.00	Full day or hourly only	\$20.00
Kaikohe Memorial Hall – Main Hall only				\$50.00	Full day or hourly only	\$15.00
Kaikohe Memorial Hall – Bond				\$150.00	Full day or hourly only	\$25.00

Licensed Fish Receivers

Commercial Use of Recreational Maritime Facilities 2026-2027

	Inc GST
Wet fish	\$49.68 / tonne
CRA/PHC	\$198.72 / tonne
*Oysters	* / tonne
*Mussels	* / tonne

Commercial Ramp Use	Inc GST
Hour use	\$30.00 or part thereof
Monthly licence	POA
Annual licence	POA

(Use by application to Far North Holdings Limited. Provision needed for health and safety assessment, site management, insurance, and ramp suitability. Online application. Frequency of use/nature of use will determine the fee charged.)

Plant	
Heavy boat haulage	POA
Hi-ab	POA
Commercial barge	POA

Commercial Berth Use (overnight)	Inc GST
Vessel < 20 metres	\$86.25
Vessel > 20 metres	\$149.50

Tourism	Inc GST
Charter/Tourism vessel	<20 pax MSA survey \$178.25
Charter/Tourism vessel	>20 pax MSA survey \$247.25
Ferry/Passenger vessel	\$284.05

*Oysters - TBA. An alternative model would be a ramp-use fee

* Mussels - cents/line metre - fee established via the Marine Farming Association, amended annually

WHAKAPĀ MAI | CONTACT US

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