

**Far North District Licensing Committee**  
**Practice Note 7**  
**Manager's Certificate Experience**  
*Pursuant to the Sale and Supply of Alcohol Act 2012*

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Date: 1 May 2023

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To satisfy the requirements of section 222 (a)(c)(d) of the Sale and Supply of Alcohol Act (the Act), the Committee requires an applicant for a new manager's certificate to be able to demonstrate that they have six months recent experience or more in managing (or working) in premises where an alcohol licence is in force.

Licensees do not have to have a manager's certificate to own a licensed business. They will be subject to the same criteria, as above, should they seek a manager's certificate.

Applicants who come forward with experience of only working in low-risk cafes or in grocery stores and supermarkets may enter into a written undertaking with the Inspector to only work in a named low risk café or in off-licensed premises only.

This may assist the Committee when they decide whether to grant a manager's certificate or not. The Managers certificate will carry the following notation:

**Undertaking Given**

**See decision 02/CERT/XXX/2023 from the Far North District Licensing Committee dated xx/xx/xxxx.**

In the Committee decision it will state that the applicant agrees to only use the certificate to manage [xxx] café or off-licensed premises only.



Ann Court  
**Chairperson – Far North DLC A**  
**Far North District Licensing Committee**



Murray Clearwater  
**Chairperson – Far North DLC B**  
**Far North District Licensing Committee**

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