

Application for extension of time

Building Consent or Code Compliance Certificate Section 52 or 93, Building Act 2004



Extension of time to commence work: You need to start your building work within 12 months of receiving your building consent, or your consent will lapse. Pursuant to section 52 of the Building Act 2004, the building consent authority can grant an extension of time to commence work. If you need an extension of time, talk to us before the 12-month timeframe is up. If the consent has lapsed and you still want to do the work, you will have to re-apply for building consent.

Extension of time to issue code compliance certificate: You have two years (24 months) to complete your building work, starting from the day the consent is granted. At 24-months, the building consent authority has to decide whether to grant a code compliance certificate or not. Pursuant to section 93 of the Building Act 2004, the building consent authority can grant an extension of time to issue code compliance certificate. If you need an extension of time, talk to us before the 24-month timeframe is up. Once this time is up, you don't need to apply for an extension of time – instead you can apply for a code compliance certificate once all the building work set out in the building consent has been completed.

SECTION 1: The Building

Building consent number	
Street address of building	
	<i>For structures that do not have a street address, state the nearest street intersection and the distance and direction from that intersection</i>
Legal description of land where building is located	
	<i>State legal description as at the date of application and, if the land is proposed to be subdivided, include details of relevant lot numbers and subdivision consent</i>

SECTION 2: The Owner

First point of contact	Owner ☐ Agent ☐
Full name of owner	
Contact person	
Mailing address	
Phone number	
Email	

SECTION 3: Agent

Only required if application is being made on behalf of the owner

Name of agent	
Contact person	

Mailing address	
Phone number	
Email	
Relationship to owner	
	State details of authorisation from the owner to make the application on the owner's behalf

SECTION 3: The Application

What are you applying for?	☐	Extension of time to commence work <i>If you select this option, you also agree to us extending the CCC timeframe as well.</i>
	☐	Extension of time to issue code compliance certificate
Why is an extension required (reason)?		
New start date		Expected completion date

SECTION 4: Acknowledgements

The information you have provided on this form is required so that your application can be processed under the Building Act 2004. The Far North District Council collates statistics relating to building work and has a statutory obligation to provide information to third parties. The information is stored on a public register, which must be supplied to whoever requests the information. Under the Privacy Act 2020, you have the right to see and correct personal information the Council, TA and BCA hold about you. In providing this information, you agree to your details being used for customer surveys carried out by the Council, TA or BCA.

All the information contained in the application is, to the best of my knowledge, true and correct.

Print name			
Signature		Date	

SECTION 5: Submit your application

You can return the form to one of our service centres, by post, or by email.

www.fndc.govt.nz | Memorial Avenue, Kaikohe | Private Bag 752, Kaikohe 0440 | ask.us@fndc.govt.nz | 0800 920 029