



Office Use Only
Application Number:

**Earthworks Permit Application Form
For Control of Earthworks
Pursuant to Clause 2203.2 of Chapter 2
Control of Earthworks Bylaw 2009
Schedule A**

1. Applicant Details

Name/s: *(please write all names in full)* _____

Note: Applicant must be a person or legal entity. Full name of Individual, Limited Liability Company or Trust is required.

Postal Address: _____

 _____ Postcode _____

Phone Numbers: Work: _____ Home: _____
 Fax: _____ Email: _____

2. Address for Correspondence

Name and address for service and correspondence (if you are using an Agent write their details here)

Name: _____

Postal Address: _____

 _____ Postcode _____

Phone Numbers: Work: _____ Home: _____
 Fax: _____ Email: _____

3. Billing Details

A fee for processing this application is payable at the time of lodgement and must accompany your application in order for it to be lodged. Please note that if the fee is insufficient to cover the actual and reasonable costs of work undertaken to process the application you will be required to pay any additional costs. Invoiced amounts are payable by the 20th of the month following invoice date. Refer to Council's Fees and Charges Schedule.

Name (please write name or entity in full) _____

Postal Address: _____

_____ postcode _____

Phone Numbers: Work: _____ Home: _____

Fax: _____ Email: _____

Declaration Concerning Payment of Fees I/we understand that the council may charge me/us for all costs actually and reasonably incurred in processing this application. I/we undertake to pay all and future processing costs incurred by the council. Without limiting the Far North District Council's legal rights if any steps (including the use of debt collection agencies) are necessary to recover unpaid processing costs I/we agree to pay all costs of recovering those processing costs. If this application is made on behalf of a trust (private or family), a society (incorporated or unincorporated) or a company in signing this application I/we are binding the trust, society or company to pay all the above costs and guaranteeing to pay all the above costs in my/our personal capacity.

Name: _____ (Please Print)

Signature: _____ Signature of Bill Payer/s (mandatory) Date: _____

4. Application Site Details

Location and/or Property Street Address of the proposed activity

Site Address/Location: _____

Valuation Number: _____ Legal Description: _____
(from rates notice) (from Certificate of Title)

Certificate of Title Identifier: _____ (Please attach a Certificate of Title - Search Copy should be no more than 6 months old)

Are there any sites of significance to Maori on the property Yes No

If you answered yes to the above question have you consulted with the local Iwi authority Yes No

Site Visit Requirements:

Is there a locked gate or security system restricting access by council staff? Yes No

Is there a dog on the property? Yes No

Please provide details of any other entry restrictions that council staff should be aware off e.g. health and safety, caretaker's details.

5. Description of the Proposed Earthworks

Enter the volume of excavation and the depth of cut and a description of the proposed earthworks (continue on a separate sheet if necessary). Attach a detailed site plan drawn to a recognised scale e.g. 1:100, 1:200 to illustrate your proposal. Please note that the plan detail must be such that the plan can be stamped as approved for construction (refer to the checklist below for detail required).

Volume of Excavation/Fill: _____

Depth of Cut or Fill Size: _____

Description of Proposed Earthworks: _____

Please Note: Earthworks that breach District Plan zone thresholds will be subject to a landuse consent application

6. Erosion & Soil Sediment Control Measures

Please specify what erosion and soil control measures you propose to undertake. Please note that these must be constructed in accordance with ARC Publication TP90 and shown on your site plan.

7. National Environmental Standard (NES) Consents

Your site may be subject to or covered by the NES for Assessing and Managing Contaminants in Soil to Protect Human Health Regulations 2011. This is determined by reference to the Hazardous Activities and Industries List (HAIL) which is a list of categories of activity that involve the use, storage and disposal of significant quantities of hazardous substances such as pesticides and heavy metals.

Is this site on Council's HAIL Database?

Yes

No

Is the site currently or has it historically been used for an activity on the HAIL?

Yes

No

More Information can be found by visiting Council's Website www.fndc.govt.nz

8. Checklist (please tick the box if information is provided)

- Payment (cheques should be made payable to the Far North District Council)
- A current Certificate of Title (Search Copy should not be more than 6 months old) with any listed encumbrances e.g. Consent Notices, Covenants and Easements
- Site Plan showing location and dimensions of all property boundaries, existing and/or proposed buildings, locations of any watercourses, contours, proposed fill disposal area, depths of cut or fill faces, earthworks volume, cross section through earthworks area, proposed erosion and sediment control measures, proposed retaining walls.
- Chartered Professional Engineer Report (if required)

Please Note: All drawings and plans should be labelled, numbered and dated and drawn to a recognised metric scale e.g. 1:200; 1:100

Two copies of plans and any supporting documentation is required. Please note for copying and scanning purposes documentation should be unbound, single sided and no larger than A3 in size

Declaration: The information I have supplied with this application is true and complete to the best of my knowledge.

Name: _____

Signature: _____ Date: _____