Te Puāwaitanga – Bay of Islands Sports Hub
Board Member Application

CONFIDENTIAL

(To be completed by the applicant and submitted by Friday 27 March 2026 to info@sportnorth.co.nz)

Purpose: This information is collected for the purpose of assessing the applicant's suitability for the board of Te Puāwaitanga – Bay of Islands Sports Hub.

Please write in block letters

YOUR NAME

Given names (on birth certificate) _____

Family name _____

Preferred name _____

Other names used / also known as _____

YOUR CONTACT DETAILS

Contact email _____

Contact address _____

_____

Contact mobile (or landline if mobile is unavailable) _____

RESIDENCY STATUS

Are you:

- a New Zealand citizen Yes/No
- a permanent resident Yes/No
- the holder of a current work permit Yes/No

QUALIFICATIONS

Do you have any qualifications/certificates/licences, or have you attended any courses that might be relevant to the work of a board member? Please give details.

_____

_____

_____

INTERESTS

Tell us about your interests, hobbies, and the sports in which you are involved.

_____

_____

_____

Describe any involvement you may have in community activities.

_____

_____

SKILLS AND EXPERIENCE

Each of the following questions is designed to understand more about the specific skills and experience you possess and will bring to the new board of the Te Puāwaitanga – Bay of Islands Sports Hub.

A few key points:

- rate each skill/experience between 1 and 5, with 5 being "excellent"
- there is a "comments" section under each question. Please provide a clear outline of why you have given yourself the score you have
- a lesser score in one, or more than one, area does not preclude you from acceptance as a board member. It is more about selecting board members with complementary skills
- your answer should be honest and based on your own assessment, not what you believe the appointments panel wishes to see.

Please tick the score you believe is most applicable to the skills and experience you possess in each of the key areas listed below. Please clarify your score in the comments.

1. Governance

O 1 O 2 O 3 O 4 O 5

Comment:

_____

_____

_____

_____

2. Leadership

O 1 O 2 O 3 O 4 O 5

Comment:

_____

_____

_____

_____

3. Facility development

O 1 O 2 O 3 O 4 O 5

Comment:

_____

_____

_____

_____

4. Legal skills

O 1 O 2 O 3 O 4 O 5

Comment:

_____

_____

_____

_____

5. Marketing

O 1 O 2 O 3 O 4 O 5

Comment:

_____

_____

_____

_____

6. Communications

O 1 O 2 O 3 O 4 O 5

Comment:

_____

_____

_____

_____

7. Funding and finance

O 1 O 2 O 3 O 4 O 5

Comment:

_____

_____

_____

_____

8. Te Ao Māori

O 1 O 2 O 3 O 4 O 5

Comment:

_____

_____

_____

_____

EMPLOYMENT HISTORY

Current or Most Recent Employer

Company_____

Address_____

Position held_____

Main duties_____

Number of hours worked per week _____

Length of service _____

Describe any other job details or duties performed relevant to this application.

_____

_____

_____

REFEREES

Please provide names, addresses, and contact numbers for your two referees.

REFEREE ONE

Name_____ Phone_____

Position_____

Address_____

REFEREE TWO

Name_____ Phone_____

Position_____

Address_____

I (fullname)_____consent to Te Puāwaitanga – Bay of Islands Sports Hub Appointments Panel seeking verbal or written information on a confidential basis about me from referees and/or representatives of my employer and authorise the information sought to be released by them to Te Puāwaitanga – Bay of Islands Sports Hub for the purposes of ascertaining my suitability for the position for which I am applying. I understand that the information received by Te Puāwaitanga – Bay of Islands Sports Hub is supplied in confidence as evaluative material and will not be disclosed to me.

GENERAL

Are you or any of your immediate whānau affiliated to a current Te Puāwaitanga – Bay of Islands Sports Hub user group? Yes/No

If yes, what user group/s are you/they affiliated too? _____

Are you available to attend monthly board meetings after hours? Yes/No

Do you have any previous convictions, excluding those concealed by the Criminal Records (Clean Slate) Act 2004? Yes/No

Do you agree to undergo a Department of Courts / Police screening check and the information being released to Te Puāwaitanga – Bay of Islands Sports Hub? Yes/No

DECLARATION

I, (full name) _____

declare that:

to the best of my knowledge the information provided in this application is accurate.

I understand that if any false or misleading information is given, or any material fact suppressed, I will not be appointed or, if I have been appointed, I will be removed from the board immediately.

Signed_____Date_____