

Community Guidance for funding from Kaikohe-Hokianga Community Board

This guidance is provided specifically for applicants apply for funding from Kaikohe-Hokianga Community Board.

Applicants should be aware that funding is contestable and no application or applicant is guaranteed funding at time of application.

The Board specifically encourages applications that are community-led and community focussed. Funding applications from organisations based outside of the ward or district should include letters of support from at least one organisation or aligned group that is based within the ward.

Events

The Board encourages applications for events and as a general guideline considers funding of up to \$1,500 for a one day and \$3,000 - \$5,000 for a multi-day event. The Board may prefer to fund a specific part of an application, rather than a set amount, and each application is considered on a case by case basis.

Matariki/Christmas Funding

- The Board has set aside a total amount of \$10,000 for events taking place at Matariki and a total amount \$10,000 for Christmas.
- Applications for Matariki 2027 events close in the first week of April 2027, with the funding decisions made at the May 2027 meeting.
- Applications for Christmas 2026 events close on 5 August 2026 and will be considered at the September 2026 meeting.
- All applications for these events will be considered at the same time. Depending on the applications received, the Board may choose to grant all, some or none of the total pool funding amount set aside for each of these festivals.

Multi-Year Applications

While the policy allows the board to grant funding for a recurring event or activity for the remainder of their triennium, the Board has indicated that they prefer to receive a new application each year.

Frequency of consideration

Applications will be considered at the next appropriate Board meeting after a complete application is received. Applications closing dates and meeting dates and the line for the online application can be found at <https://www.fndc.govt.nz/your-district/funding/Community-Board-Fund>

Pride of Place Applications

The Board has indicated that they would prefer to consider all Pride of Place funding applications quarterly, to allow more strategic funding decisions to be made to enable communities to prepare stronger applications and take time to collaborate with other funders and organisations.

The current closing dates for Pride of Place Funding applications for 2026 are:

- 8 July 2027 (to be considered at the August meeting)
- 28 October 2027 (to be considered at the November meeting)

Acknowledgement of funding

The Board has noticed that acknowledgement of funding granted to applicants has been varied. They recommend the following acknowledgement is undertaken by funding recipients at a minimum.

- Social media and posts
- Photo of the completed project
- Acknowledgement of the funding via Meta/FaceBook, including tagging the Kaikohe-Hokianga Community Board page (<https://www.facebook.com/kaikohe.hokianga.communityboard>)
- Proof of the use of Kaikohe-Hokianga Community Board logo/signage at the event.
- Large grants for physical projects require a more permanent acknowledgment (plaque or logo imprint)

What the Board will not fund

As outlined in the Community Grant Funding Policy, the following are not able to be funded by the Board:

- conference attendance;
- political organisations;
- retroactive funding;
- wages or salary;
- activities deemed objectionable;
- commercial activities, unless of direct benefit to the community;
- projects outside of the local area, unless of direct benefit to the local community;
- projects on private property, unless of direct benefit to the community;
- organisations who receive the bulk of their funding from central government (excluding the Community Organisation Grant Scheme);
Please Note: Schools who receive the bulk of their funding from central government are eligible to apply for events/projects that sit outside of the daily curriculum or school hours and are open to the community)
- applicants who have failed to successfully submit a Project Report for a project funded within the last five years.

In addition, the Board generally does not grant funding for:

- Kai/Food
- Petrol

- Travel outside of the district (eg to attend sports events).

Help with making an application

Applicants who have queries about making an application, or would like to meet with someone to help them complete an application for funding can contact the Funding Advisor directly by calling 09 401 5775 or emailing funding@fndc.govt.nz

This guidance is subject to change as associated plans are updated and Board priorities change.