



**Far North
District Council**

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Date Received:

Application Number:

Application Form

for

Right of Way Approval

Pursuant to section 348 of the Local Government Act 1974

Private Bag 752, Memorial Ave, Kaitiaki 4140, New Zealand, Freephone: 0800 920 029,
Phone: (09) 401 5200, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Application for Right of Way Approval

(Pursuant to section 348 of the Local Government Act 1974)

Completing this form:

This form provides us with your contact details, and details about your proposal and its actual and potential effects on the environment. This application is made pursuant to section 348 of the Local Government Act 1974. Please note that your application may also be subject to all relevant provisions contained within the District Plan. Note that all the information provided in your application is available to the public.

We recommend that you talk to Council staff about your proposal before you fill in this form. You should also contact us if you are unsure about what forms you should be using, or if you need help with filling in this form. Please refer to the relevant pamphlet produced by the Council that has been designed to assist you in making this application. Duty Planners can be contacted on 0800 920 029. If you require a meeting with the Duty Planner, then the first half an hour of contact with the Council is free, but all work thereafter is subject to planning and administration charges. If you have spoken to a member of our planning staff about your proposal, please enter their name here:

It is important that you answer all questions fully.

1. Payment

You must pay a deposit to the Council for the application to be processed. The fees charged by the Far North District Council are outlined in the "Building, Planning & Development: Fees and Charges" Schedule for this year, available from Council Service Centres or the Council website www.fndc.govt.nz. A standard fee payment is required on acceptance of all applications. Additional fees may be invoiced during or at the end of the application process. Additional charges must be paid within 20 working days of receipt of the Council invoice.

2. Project Details

This application is in relation to a previous (if applicable):

Concept Development Meeting reference number:

Resource Consent reference number:

Building Consent reference number:

3. Contact Details

Applicant(s) full name(s) and address(es):

_____	Work phone: _____
_____	Private phone: _____
_____	Mobile phone: _____

E-mail address _____

Property owner's name and address (if different from above):

_____	Work phone: _____
_____	Private phone: _____
_____	Mobile phone: _____

E-mail address _____

Name of professional agent, if any (e.g. surveyor or engineer):

_____	Work phone: _____
_____	Private phone: _____
_____	Mobile phone: _____

E-mail address _____

Registration Number: _____

Billing name and address for invoices (if different from above):

_____	Work phone: _____
_____	Private phone: _____
_____	Mobile phone: _____

E-mail address _____

Land over which easement is to be created:

Please list the property owner, property address and legal description of each block of land affected:

Land in favour of which easement is to be created:

Please list the property owner, property address and legal description of each block of land affected:

4. Description of the Proposal

Brief description of proposal including plan of proposed carriageway formation and earthworks, and expected start and finish dates:

(Continue on a separate sheet if necessary)

5. Additional Information Required

Please provide below any additional information that is required under the relevant provisions of the District Plan, Resource Management Act 1991 or any regulations made under that Act.

Attachments

I Attach (tick as appropriate):

Payment

A covering letter

A current Certificate of Title (not more than 3 months old)

A plan of the proposed ROW

Details of any building consents for private drainage and any related retaining walls (building consent reference number and of drainage plans)

Details and engineering drawings locating other services or confirmation that no other services affected

Other (please specify)

Your page number:

copy

Three copies of the completed application form and accompanying information must be supplied (including 1 full set of plans & 2 sets reduced to A4).

Note: The “Right of Way” pamphlet lists the information requirements for this application. Please use the checklist on the pamphlet to ensure that you provide all the necessary information. Incomplete applications may result in requests for further information and therefore delays may be experienced. The text from the District Plan can be found on Council’s website www.fndc.govt.nz.

6. Signature

I hereby certify that, to the best of my knowledge, the information given in this application is true, complete and correct. I undertake to pay all actual and reasonable application costs incurred by the Far North District Council. Account Terms and Conditions. Unless otherwise advised payment of all accounts are payable by "20th of the Month" following the date of invoice. If any default in payment you may be liable for costs including but not limited to interest, legal costs, debt collection fees, and other disbursements incurred.

Signature of the Applicant or person authorised to sign on their behalf:

If the named applicant is a company/trust please state your position/title and contact details :

I have the authority to represent the company/trust : (please sign)

Date: _____

PLEASE NOTE:

Once this application is lodged with the Council it becomes public information. If there is any sensitive information in the proposal please let us know. The Council is only able to accept your application when all details are completed, all relevant information is provided, the application is signed and the standard fees are paid.

Post your application form to: The Resource Consents Manager; Far North District Council; Private Bag 752; Kaikohe; 0440.

Or, to avoid delays and to have your application checked for completeness call 0800 920 029 to book an appointment with a Duty Planner at one of the following Service Centres:

Kaikohe - Located at the FNDC Offices in Memorial Avenue

Kerikeri - Located on the second floor of the John Butler Centre in Kerikeri Road

Kaitaia - Located at the FNDC Offices at Te Ahu Corner of Matthews Avenue and South Road Kaitaia

For office use only:
Date received:
Name of CSO:
Fees receipted:
Receipt Number:
RC Application Number:
Other Reference Numbers (e.g. PIM or BC etc.):