

**NGĀ UTU**  

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**FEEES AND**  
**CHARGES**  
**2021/22**

Adopted 13 May 2021

# Contents

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Contents .....	2
Animals .....	1
Building consents.....	3
Bylaw enforcement .....	6
Cemeteries .....	7
Certificates and licenses .....	8
Infringements.....	11
Leases and licenses of reserves / change of reserve status .....	13
Legal services .....	15
Libraries.....	16
Marine .....	17
Official information .....	18
Property information.....	19
Resource consents.....	20
Rubbish disposal services at transfer stations .....	24
Stormwater .....	25
Transport.....	26
Venues for hire.....	27
Wastewater .....	28
Water supply.....	29

# Animals

## Dog registration

Registration fee for desexed dogs	Full fee and late registration penalty	
	1 July 2021 – 31 August 2021	1 Sept 2021 – 30 June 2022
Pet dog	\$54.00	\$81.00
Menacing / dangerous dog	\$86.00	\$127.00
Working / pig dog	\$42.00	\$62.00
Disability assist dog (approved organisation certified)	No charge	No charge
Multiple dog discount (Register five dogs, get the sixth dog free)	\$0.00	n/a
Discount for Gold Card or Community Card holders	10%	n/a

Full fee, penalty and debt recovery costs are incurred between 1 September 2021 and 30 June 2022

Registration fee for non-desexed dogs	Full fee and late registration penalty	
	1 July 2021 – 31 August 2021	1 Sept 2021 – 30 June 2022
Pet dog	\$64.00	\$91.00
Menacing / dangerous dog	\$96.00	\$137.00
Working / pig dog	\$52.00	\$74.00
Disability assist dog (approved organisation certified)	No charge	No charge
Multiple dog discount (Register five dogs, get the sixth dog free)	\$0.00	n/a
Discount for Gold Card or Community Card holders	10%	n/a

Full fee, penalty and debt recovery costs are incurred between 1 September 2021 and 30 June 2022

### Other fees

Re-homing dog registration fee (applies to dogs re-homed by the SPCA or via Council pounds).	\$38.00
Dog adoption. Fee includes microchipping, dog registration until the end of the current year, vet check, vaccinations and desexing (if required).	Actual costs
Microchipping	\$32.00
Small dog collar	\$12.00
Large dog collar	\$17.00
Replacement registration tag (per tag)	\$4.50

### De-sexed dog registration

Registration of desexed dogs is free for the first year of the dog's life (desexing certificate to be supplied) for the current registration year only. All other years shall be at normal fee.

### Dog impounding

Impounding	<b>\$72.00</b>
Second impounding	<b>\$108.00</b>
Third impounding	<b>\$149.00</b>
After-hours impounding (impound fee \$68.50 + after hours fee \$51.00)	<b>\$125.00</b>
Daily handling	<b>\$7.70 per day</b>
Veterinary care	<b>Actual costs</b>

*Impounding fee contributes to covering the cost of collecting of the dog that is covered by the general ratepayer and serves as a form of penalty for the individuals own dog being collected.*

### Other animals

#### Stock impounding

Bovine (bull, cow, ox) where one to five head of stock are impounded	<b>\$100.00</b>
Bovine (bull, cow, ox) where six to 10 head of stock are impounded	<b>\$197.00</b>
Bovine (bull, cow, ox) where 11 plus head of stock are impounded	<b>\$296.00</b>
Equine (horse) where one to five are impounded	<b>\$110.00</b>
Equine (horse) where six to 10 are impounded	<b>\$210.00</b>
Equine (horse) where 11 plus are impounded	<b>\$309.00</b>
Ovine (sheep)	<b>\$33.00</b>
Calves, foals, lambs, piglets (feeding off the mother) – no impounding or sustenance charge	<b>No charge</b>
Sustenance fees for impounded stock	<b>\$10.00</b>
NAIT (National Animal Identification and Tracing) tagging	<b>Actual costs</b>
Advertising costs (Advertising of impounded stock as required prior to auction / disposal)	<b>Actual costs + \$16.00 admin cost</b>
Transport of stock to pound	<b>Actual costs + \$16.00 admin cost</b>
Officers time (per hour)	<b>\$94.00</b>

# Building consents

## Building notes

It is important to note that each building project and site may be different, so please use this information as a guideline only.

Total consent costs may not be known until the consent has been processed to approval.

For an indication of fees payable with your building consent application, please use our building fee calculator or contact our Building staff on free phone 0800 920 029 (Northland land lines only) or 09 401 5200.

## When are building fees payable?

If your building project falls under the criteria for fixed fee applications, then you will be paying a fee as stated in the consolidated fees schedule. This fee will be required when lodging your application.

If your building project falls outside the criteria for fixed fee applications, then you will be in the banded fee bracket. These fees will be calculated based on processing time and will be invoiced at time of issue of your consent.

When issuing a Code Compliance Certificate a check is done to see if there are any outstanding inspection or processing fees and these will be invoiced at this time.

In all cases, Council payment terms apply to all issued invoices.

## How do I work out the estimated value?

This is the total value of the building work including GST. Usually the designer or architect supplies the contract square metre rate and Council checks this against national statistics, the MBIE website, Building Economist and Codeword's publications.

## Why do I get charged for inspections in advance?

Council policy is to release building consents as soon as possible. Estimated inspection fees are paid in advance to assist this process to avoid delays for all parties.

## What are 'actual costs' and what will they include?

- Processing, inspections and administration services
- It may also include external services engaged to carry out reviews for Council e.g. New Zealand Fire Service and Heritage NZ etc.
- Disbursements like scanning, copying, facsimile, telephone, travel and postage.

## What are external services and why are they applicable to my application?

External services are usually for New Zealand Fire Service design review, engineering technical or weather-tightness review for complex design or when unproven methods are

proposed or input from Heritage NZ for any archaeological reviews.

## When does my consent become commercial and trigger the higher fees?

Generally when the building use is associated with public use and the engagement of employees

Some descriptions of these building types include:

- Communal residential (hostel / prison)
- Communal non-residential (church / school)
- Commercial (bank / service station)
- Industrial (agricultural building / sewage plant)

These classified uses attract the higher fee due to the additional design complexity and use of specified systems.

## What happens if I don't go ahead with my building consent, do I get a total refund?

This function is carried out on a case-by-case basis and no full refund is provided due to administration and cost overheads. In normal cases there will be a refund for unused inspections, and BRANZ / MBIE levies.

If processing has already begun, partially complete or fully completed fees will be deducted accordingly.

## Other fee information

Some levies are set by other agencies and are not affected by this proposal.

All fees are GST inclusive unless otherwise stated.

Building application fees are based on the project value of the building works, simple structures or minor type applications.

## Fixed fee applications

This fee applies to building work with a project value of less than \$20,000.

This fee applies to residential projects only.

This fee applies to specific works as listed in the chart below – the fee includes:

- Building processing
- District plan processing (where applicable)
- Inspections as nominated (additional inspections will be charged at the current fee rate)
- Code compliance certificate application fee.

This fee is non-refundable due to the reduced fee offered for these services.

### Fixed fee applications

Solid fuel heating appliance – freestanding (includes inspection)	\$240.00
Solid fuel heating appliance – inbuilt (includes inspections)	\$373.00
Residential connection to Council reticulated sewer (includes inspections)	\$373.00
Residential ancillary buildings – e.g. carports, gazebo, garden sheds (includes inspections)	\$541.00
Residential outbuildings – e.g. garages unlined up to 120 m <sup>2</sup> , pool changing rooms etc. (includes inspections)	\$541.00
Farm buildings any type up to 120 m <sup>2</sup> (includes inspections)	\$541.00
Residential swimming / spa pools and associated fencing (includes inspections)	\$541.00
Garage / sleep-out with plumbing and drainage (includes inspections)	\$1,082.00
Conservatories (includes inspections)	\$746.00
Other minor building work less than \$20,000 – e.g. TP58 effluent systems, minor internal alterations (includes inspections)	\$600.00

### General building fees

Amended plans application	Actual costs
BRANZ Levy (applies to project values above \$20,000)	\$1.00 per \$1,000
MBIE Levy (applies to project values above \$20,444)	\$1.75 per \$1,000
Building warrant of fitness annual renewal	\$96.00
Building warrant of fitness audit report and inspection fee	\$362.00
Building warrant of fitness (audit only)	\$180.00
Certificate of acceptance application instalment (actual processing costs are calculated and applied)	\$570.00 + actual costs
Certificate of public use application	\$398.00
Certificate of title request	\$41.00
Change of use application instalment (actual processing costs are calculated and applied)	\$108 + actual costs
Code compliance certificate application	\$180.00
Older code compliance certificate application (includes review of building consents if over four years old)	Actual costs
Compliance schedule and statement	Actual costs
Compliance and accreditation levy (maximum levy fee \$276.00)	\$1.40 per \$1,000
Condition assessment report application	\$108.00
Enforcement action under the Building Act (Notice to fix notice, dangerous or insanitary notice and breach investigation)	Actual costs
Exemption from requiring building consent application	\$180.00
Extension of time application	\$108.00
Field advice notice	\$180.00
Inspections – residential	\$180.00
Inspections – commercial	\$264.00
Request for information (charged on any application type)	Actual costs
Scanning charge per application	\$12.00
Section 72 hazard notification	\$362.00
Section 75 building on two or more allotments notification	\$362.00

Note: All fees are GST INCLUSIVE at the current rate of 15% unless otherwise stated (where applicable)

**General building fees**

Specific expertise – inspection and processing required	<b>Actual costs</b>
Swimming pool inspections	<b>\$180.00</b>
Waiver / modification waiver application to existing building consent	<b>Actual costs</b>
Weekly building consent report (charge per annum)	<b>\$425.00</b>

**Hourly processing fees**

Building Manager / Compliance Manager	<b>\$169.00</b>
Team Leader / Senior Building Officer / Senior Building Specialist	<b>\$163.00</b>
Building Officer / Building Compliance Officer / Building Specialist	<b>\$155.00</b>
PIM Officer (District Plan check)	<b>\$138.00</b>
Building Administration / Compliance Administration	<b>\$94.00</b>

**Banded fees**

The table below provides an estimate of fees that could be charged for processing a consent depending on project value and complexity. This estimate does not show all applicable fees that may be charged, for this use our Building Fees Calculator, which will again give an estimate of fees and show what other fees will be applicable like BRANZ and MBIE levies etc.

Note: these fees will only be charged on completion of processing when actual fees and charges are known. You must pay the invoice before you can uplift your consent and inspections can start on your project.

<b>Building work to be undertaken</b>	<b>Building Officer</b>	<b>District Plan check</b>	<b>Administration</b>
\$0 – \$19,999	<b>\$307.00</b> (2 hrs officer time)	<b>\$102.00</b> (0.75 hr officer time)	<b>\$151.00</b> (1.5 hrs officer time)
\$20,000 – \$150,000	<b>\$460.00</b> (3 hrs officer time)	<b>\$169.00</b> (1.25 hrs officer time)	<b>\$199.00</b> (2 hrs officer time)
\$150,001 – \$350,000	<b>\$613.00</b> (4 hrs officer time)	<b>\$271.00</b> (2 hrs officer time)	<b>\$246.00</b> (2.5 hrs officer time)
\$350,001 – \$700,000	<b>\$767.00</b> (5 hrs officer time)	<b>\$271.00</b> (2 hrs officer time)	<b>\$293.00</b> (3 hrs officer time)
\$700,001+	<b>\$920.00</b> (6 hrs officer time)	<b>\$271.00</b> (2 hrs officer time)	<b>\$293.00</b> (3 hrs officer time)

**Vehicle crossings**

Vehicle crossing application and vehicle crossing inspection fee	<b>\$230.00</b>
<i>A bond deposit (minimum \$1,000.00) may be set to ensure construction of vehicle crossing</i>	
Vehicle crossing inspection fee	<b>\$171.00</b>
Re-application fee for expired approvals	<b>\$72.00</b>
Application for RAPID number	<b>\$28.00</b>
Replacement RAPID signs	<b>\$11.00</b>

## Bylaw enforcement

### Amusement devices and entertainment premises

Set by legislation

These fees are set under Section 11 of the Amusement Devices Regulations 1978 and are applicable to devices such as merry-go-rounds, Ferris wheels and roller coasters, bumper cars and boats, indoor go-karts, mini-bikes, parasails, jet skis, bungee jumping. Bouncy castles, inflatable slides and non-powered playground equipment are not amusement devices and so you do not require a permit.

Amusement devices only; one device, for the first seven days of operation or part thereof	<b>\$10.00</b>
Amusement devices only; for each additional device operated by the same owner, for the first seven days or part thereof	<b>\$2.00</b>
Amusement devices only; for each device, for each further period of seven days or part thereof	<b>\$1.00</b>

### Fire prevention

Section clearance (includes administration charge, site inspection if required and contractors' actual costs)	<b>\$108.00 + actual costs</b>
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### Gaming Act 2003

Gaming and TAB venue license fees (Gaming Act 2003)	<b>\$434.00</b>
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### General bylaw license application

General bylaw license incorporates fees for:-	<b>\$110 per application</b>
Application for keeping animals, poultry and bees	
Application for advertising signs	
Application for taxi stands	
Application for brothel signs	
Application for entertainment premises (e.g. billiard room)	
New or replacement sign (requires Community Board consideration)	<b>\$167.00</b>
Reclaiming of seized advertising signs	<b>\$82.00 per sign</b>



## Cemeteries

### Burial plots

Burial plot	\$771.00
Interment single depth	\$808.00
Interment double depth	\$916.00
Interment child (under 10)	\$217.00
Ground maintenance	\$151.00
Disinterment fee	\$2,156.00
Interment - oversize single depth	\$890.00
Interment - oversize double depth	\$970.00
Statutory holiday surcharge	\$464.00

### Ash burial

Ash berm (Russell)	\$351.00
Ash berm (All others)	\$107.00
Grave digging for ash burial	\$194.00
Search fee	\$27.00 per hour

### Flowering baskets

Standard rate per unit	\$33.00
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## Certificates and licenses

### Alcohol licensing

Set by legislation

*Alcohol licensing fees are set under the Sale and Supply of Alcohol Act 2012*

Application fee - Managers Certificates	<b>\$316.25</b>
Renewal fee - Managers Certificates	<b>\$316.25</b>
Temporary Authority	<b>\$296.70</b>

*Certificate of Compliance Liquor application - please see Page 25 - Resource consents for this fee*

### Premises - On, off and club licenses

Fee category and cost / risk rating score		Application fee	Annual fee
		<i>Set by legislation</i>	<i>Set by legislation</i>
Very low	0-2	<b>\$368.00</b>	<b>\$161.00</b>
Low	3-5	<b>\$609.50</b>	<b>\$391.00</b>
Medium	6-15	<b>\$816.50</b>	<b>\$632.50</b>
High	16-25	<b>\$1,023.50</b>	<b>\$1,035.00</b>
Very high	26 plus	<b>\$1,207.50</b>	<b>\$1,437.50</b>

### Special licenses - risk based fees (see definition below)

Set by legislation

Class 1	<b>\$575.00</b>
Class 2	<b>\$207.00</b>
Class 3	<b>\$63.25</b>

### Special license definition

Class 1	a large event (400+) people, or more than three medium events (100 - 400 people), or more than 12 small events (fewer than 100 people)
Class 2	One to three medium events (100 - 400 people), or Three to 12 small events (fewer than 100 people)
Class 3	One or two small events (fewer than 100 people)

### Alfresco dining license

#### All licenses renewable on 1 July each year

Application and renewal fee	<b>\$110.00</b>
Site inspection	<b>\$77.00</b>
One table	<b>\$55.00</b>
Two tables	<b>\$109.00</b>
Three tables	<b>\$166.00</b>
Four tables	<b>\$220.00</b>
Five tables	<b>\$276.00</b>
New application received during licensing year	<b>Pro rata, according to number of tables (however the application fee and site inspection will be charged at full fee)</b>
Re-inspection fee	<b>\$55.00</b>
New application – not compliant and needing Community Board approval	<b>\$166.00</b>
Change of new ownership – new licensee	<b>\$60.00</b>

*Example: All new compliant applications will incorporate an application fee (\$110.00), a site inspection fee (\$77.00) and a charge per table (\$55.00). Therefore a new application for one table will be a total fee of \$242.00*

### Collection and transportation of waste and diverted materials

Waste collector's license	<b>\$531.00 per annum</b>
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### Environmental health licenses

(Per annum) Health (Registration of Premises) Regulations 1966 annual renewal 1 July. Pro rata fees for new application throughout the registration year

Health (hairdressers, mortuaries, camping grounds and septic tank cleaners)	<b>\$341.00</b>
Charitable organisations (churches etc)	<b>\$220.00</b>
Re-inspection	<b>\$197.00</b>
Change of ownership (new certificate)	<b>\$60.00</b>
Replacement of lost certificate	<b>\$28.00</b>

### Food Act

#### Food Control Plan

*Initial registration based on an acceptable model or template*

Initial registration (includes one hour processing time)	<b>\$180.00</b>
Additional processing time – per hour	<b>\$180.00</b>

#### Registration renewal

Registration renewal (includes one hour processing time)	<b>\$180.00</b>
Additional processing time – per hour	<b>\$180.00</b>

#### Registration amendment

Registration amendment (includes one hour processing time)	<b>\$180.00</b>
Additional processing time – per hour	<b>\$180.00</b>

#### Verification

Fixed fee (includes up to 3.5 hours of verification activity)	<b>\$515.00</b>
Additional processing time – per hour	<b>\$180.00</b>

#### Compliance and monitoring

Complaint driven investigation resulting in the issue of an improvement notice by a Food Safety Officer – per hour	<b>\$180.00</b>
Application for review of issue of improvement notice – per hour	<b>\$180.00</b>
Monitoring of food safety and suitability	<b>Charge per hour</b>

## Mobile shop, street stall and hawkers licenses

### Definitions:

**Mobile shop** means a vehicle (including a trailer) from which goods are offered for sale in any public place but does not include any vehicle used exclusively for the delivery of pre-ordered goods, nor any stall.

**Hawker** means any person who carries any goods for sale from property to property but does not include any person delivering pre-ordered goods, or any person exposing goods for sale in any public place, nor any mobile shopkeeper.

### Regular annual licenses

Mobile shop	<b>Non-food</b>	
	Annual	<b>\$532.00</b>
	Seasonal – one month	<b>\$47.00 per month</b>
	<b>Food related</b>	
	Annual <i>This fee is for the licence to trade in a permitted public place. A food licence will also be required</i>	<b>\$792.00</b>
	Seasonal*	<b>\$67.50 per month</b>
Coffee vendor only	Annual	<b>\$264.00</b>
	Seasonal*	<b>\$27.00 per month</b>
Hawkers	Annual	<b>\$342.50</b>
	Seasonal*	<b>Pro rata \$32.00 per month</b>
Site permit	<b>Non-food</b>	
	Annual	<b>\$1,070.00</b>
	Seasonal*	<b>\$89.00 per month</b>
	<b>Food related</b>	
	Annual <i>This fee is for the licence to trade in a permitted public place. A food licence will also be required</i>	<b>\$1,371.50</b>
	Seasonal*	<b>\$114.50 per month</b>
Market food premises and mobile shop		<b>\$210.50</b>
Street stalls (Fundraising events, charitable trusts, or street appeal collectors) Maximum 20 per year		<b>No charge</b>
Tour operators license		<b>\$210.50</b>

\* Minimum of one month

## Infringements

The following infringements are set by Government legislation or under Council Bylaws. For more information please visit: [www.legislation.govt.nz](http://www.legislation.govt.nz). Some Council Bylaws also set infringements. These can only be changed when the Bylaw is reviewed. To find out more on Bylaw infringements visit our website: [www.fndc.govt.nz](http://www.fndc.govt.nz) key word: Council Bylaws

Activity	Legislation
Alcohol – sale and supply	Sale and Supply of Alcohol 2012, Section 260
Dogs	Dog Control Act 1996, Schedule 1
Building	Building Act 2004, Section 101
Food	Food Act 2014, Section 391
Littering	Litter Act 1997, Section 15 (1) a-b, Section 16 and FNDC Litter Infringement Policy
Noise	RMA 1991 and Resource Management Infringement Offences Regulations 1999
Seizing of any equipment (noise, skateboards etc)	Local Government Act 2002, Section 259
Parking	Land Transport (Offences and Penalties) Regulations 1999, Schedule 1B
Resource consents	Resource Management Act 1991, Section 338 and Resource Management Infringement Offences Regulations 1999

Litter infringements* (effective from 16 February 2017)	First offence	Subsequent offence
Litter, of less than one litre, left in a public space or on private land without the occupier's consent.	<b>\$100.00</b>	<b>\$400.00</b>
Litter, of one litre to 20 litres, left in a public space or on private land without the occupier's consent.	<b>\$150.00</b>	<b>\$400.00</b>
Litter, of 20 litres to 120 litres, left in a public space or on private land without the occupier's consent.	<b>\$250.00</b>	<b>\$400.00</b>
Litter, of more than 120 litres, left in a public space or on private land without the occupier's consent.	<b>\$400.00</b>	<b>\$400.00</b>
Hazardous** or offensive litter*** left in a public space or on private land without the occupier's consent.	<b>\$400.00</b>	<b>\$400.00</b>

\* Infringements do not attract GST

\*\* Hazardous litter includes broken glass, barbed wire, jagged metal, medicines

\*\*\* Offensive waste includes rotting food, animal remains, faeces (including discarded nappies)

Noise control	
Infringement notice to be issued under Resource Management Act (RMA 1991)*	<b>\$750.00</b>
Return of confiscated equipment (seizure of any property)	<b>\$154.00</b>

\* Infringements do not attract GST

Parking infringements		Set by legislation	
P101	Parked within an intersection	\$60.00	
P102	Parked within six meters of an intersection	\$60.00	
P103	Parking near corner, bend or rise	\$40.00	
P104	Parking on or near a pedestrian crossing	\$60.00	
P105	Parked in prohibited area	\$40.00	
P106A	Parked over the time limit	\$40.00	
P107	Parked on broken yellow line	\$60.00	
P108	Parked in area reserved for vehicles hire/reward	\$60.00	
P109	Parking within six meters of an indicated bus stop	\$40.00	
P110	Parked across a vehicle entrance	\$40.00	
P111	Parked near fire hydrant	\$40.00	
P112	Parked between fire hydrant and road marking	\$40.00	
P113	Double parked	\$60.00	
P114	Incorrect kerb parking – left side of road	\$40.00	
P115	Parked on footpath	\$40.00	
P116	Parking trailer on road more than seven days	\$60.00	
P117	Inconsiderate parking	\$60.00	
P119	Parked on a loading zone*	\$40.00	
P120	Incorrect angle parking	\$40.00	
P127	Parked on a flush median or traffic island	\$40.00	
P508	Parked in a clearway	\$60.00	
P969	Parked in an area reserved for disabled persons	\$150.00	
P106 / T30	Parking in breach of a time limit 0-30 mins	\$12.00	
P106 / T60	Parking in breach of a time limit 31- 60 mins	\$15.00	
P106 / T120	Parking in breach of a time limit 61-120 mins	\$21.00	
P106 / T240	Parking in breach of a time limit 121-240 mins	\$30.00	
P106 / T360	Parking in breach of a time limit 241-360 mins	\$42.00	
P106 / T1000	Parking in breach of a time limit six hours or more	\$57.00	
Infringements do not attract GST		C = Car	U = Ute
* Use for when goods and service vehicles overstay on loading zone		B = Bus	V = Van
		T = Truck	CV = Campervan
		S = Station Wagon	MB = Motorbike

### Skating and cycles

Set by legislation

Recovery of seized equipment

\$50.00 per item

## Leases and licenses of reserves / change of reserve status

### Change of reserve status – processing charges

Change of classification of reserve	<b>\$333.00</b>
Revocation of reservation of reserve	<b>\$333.00</b>

Note: This charge covers administrative costs and is to be paid on application for reserve status. This charge is not payable in cases where the application can be processed in conjunction with a request to lease the reserve, in which case the lease processing charge listed below covers the costs. Applicants will be required to meet other costs that may apply – Department of Conservation fees, resource consent application fees, survey costs etc.

### Leases of reserves (one year or more) – processing charges

New lease of reserve; e.g. local purpose or recreation (including grazing leases)	<b>\$444.00</b>
Renewal of lease of reserve; e.g. local purpose or recreation	<b>\$223.00</b>

Administration charges to be paid on application for the lease. When applicable, applicants will also be required to meet legal expenses, Department of Conservation fees, resource consent and / or liquor license application fees.

### Easements under Reserves Act – processing charge

Easement over reserve (plus any addition)	<b>\$436.00</b>
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### Leases of Reserves (one year or more) – rentals per year

Lease by commercial operator (e.g. motor camp, carpark)	<b>Individually determined on percentage of Government value</b>
Lease by semi-community group (e.g. bowling club, school)	<b>\$110.00</b>
Lease by community group (e.g. marae committee)	<b>\$110.00</b>
Grazing leases	<b>By tender process</b>

Note: Lessees are also required to pay rates and in some cases, where the lessees are occupying council owned buildings, they are required to reimburse council when annual insurance premiums are paid.

### Temporary license to occupy reserves – processing charges

New license for grazing or other purposes	<b>\$110.00</b>
Renewal of license for grazing purposes	<b>\$55.00</b>

### Rentals

Licenses by commercial operator	<b>Individually determined on percentage of Government value</b>
Licenses by semi-community and community groups	<b>\$110.00</b>
Grazing licenses	<b>By tender process</b>

### Permits to occupy reserves – less than one month

No processing charge but written application required	<b>No charge</b>
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### Use of reserves

Commercial use (e.g. circus) per showing	<b>\$83.00</b>
Plus deposit (refundable if no turf damage)	<b>\$611.00</b>
Community use ground rental	<b>No charge</b>

**Paihia Village Green - stallholders / exhibitors**

Residents of the Far North District (per site / per day)	<b>\$10.00</b>
Non-residents of the Far North District (per site / per day)	<b>\$20.00</b>
Community activities (e.g. Carols by Candlelight)	<b>No charge</b>
Hire of entire village green	<b>By negotiation with Focus Paihia</b>



## Legal services

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### Hourly rates

In-house Counsel	<b>\$268.00</b>
Property Legalisation Officer	<b>\$105.00</b>
Travelling costs – from nearest Council office	<b>As per IRD mileage rates schedule</b>

## Libraries

### Item replacement

All items: Replacement value of item plus administration fee

**Actual costs and  
\$10.00 per item**

### Borrowing

Local resident borrower	<b>No charge</b>
Organisation borrower (limited users)	<b>\$31.00</b>
Replacement borrower card	<b>\$2.20</b>
Interloan search	<b>from \$6.00</b>
Book repairs	<b>from \$5.20</b>
Expired holds fee	<b>\$2.00</b>
Overdue items fee (per day) items borrowed on Adult library cards only	<b>\$0.30</b>
Overdue items fee - items borrowed on Children and Young Adults library cards only	<b>Free</b>

### Faxing

#### Local

Transaction fee	<b>\$2.60</b>
Per page thereafter	<b>\$1.00</b>

#### National

Transaction fee	<b>\$2.60</b>
Per page thereafter	<b>\$1.00</b>

#### International

Transaction fee	<b>\$2.60</b>
Per page thereafter	<b>\$1.00</b>

#### Incoming fax

Per page (one to four pages)	<b>\$2.60</b>
Per page thereafter (fifth page)	<b>\$1.00</b>

## Marine

<b>Hokianga vehicle ferry</b>	
Children concession	<b>\$4.00</b>
Foot / car passenger – single	<b>\$2.00</b>
Passenger concession	<b>\$10.00</b>
Motorcycle – one way	<b>\$5.00</b>
Campervan – one way	<b>\$40.00</b>
Light vehicle (vehicles <2200 kg – trailers / caravans)	<b>\$20.00</b>
Resident light vehicle	<b>\$7.00</b>
Light vehicle concession – five trips	<b>\$30.00</b>
Light vehicle concession – 10 trips	<b>\$55.00</b>
Heavy vehicle single trip – per axle	<b>\$15.00</b>
Heavy vehicle concession – 10 trips	<b>\$100.00</b>
Special sailings	<b>\$150.00</b>

## Official information

### Local Government Official Information and Meetings Act (LGOIMA) information requests

Staff time per half hour (first hour free)	<b>\$38.00 per half hour</b>
Plan print	<b>\$5.00</b>
Photocopying	<b>\$0.20</b>

Copies of documents required to be available at a reasonable charge under the Local Government Official Information and Meetings Act (All postage payable).

### Annual supply of agendas and minutes

Council	<b>Actual costs</b>
Community boards – per board	<b>Actual costs</b>
All Community boards	<b>Actual costs</b>
All agendas (Council, community boards, hearings)	<b>Actual costs</b>
Hearings agendas	<b>Actual costs</b>

### Other Council publications

Hard copy of Annual Plan, Long Term Plans and Annual Report	<b>Actual costs</b>
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### Photocopying charges

A4 (black and white)	<b>\$0.20</b>
A4 (colour)	<b>\$1.00</b>
A3 (black and white)	<b>\$0.40</b>
A3 (colour)	<b>\$2.00</b>

Charges for supply of information when the information is not required to be provided free under the Local Government Official Information and Meeting Act, where the aggregate amount of staff time spent to action the request exceeds half an hour.

### Document scanning

One to five pages	<b>\$1.00</b>
Six or more pages	<b>\$2.00</b>

### Operative District Plan

Text volume	<b>\$178.00</b>
Map volume	<b>\$159.00</b>
Map pages (individual)	<b>Actual cost</b>
Text and maps (printed)	<b>\$336.00</b>

### Rating information

Rate book (per book – annual)	<b>Actual costs</b>
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## Property information

### Electronic property file request

Collating and providing the property file online (per property file)	<b>\$25.00</b>
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### Digital data supply

DCDB parcels – per parcel	<b>\$0.20</b>
Staff time (per hour)	<b>\$89.00</b>
USB stick (with data on it)	<b>\$6.00</b>

### Physical map requests (paper and pdf)

Staff time (per hour)	<b>\$89.00</b>
Hard copy – A3	<b>\$43.00</b>
Hard copy – A2	<b>\$53.00</b>
Hard copy – A1	<b>\$75.00</b>
Hard copy – A0	<b>\$89.00</b>
Soft copy (PDF format) – A3	<b>\$43.00</b>
Soft copy (PDF format) – A2	<b>\$43.00</b>
Soft copy (PDF format) – A1	<b>\$43.00</b>
Soft copy (PDF format) – A0	<b>\$43.00</b>
USB stick (with data on it)	<b>\$6.00</b>

Note: Where a request covers more than one property and/or requires additional time to process, the charges will be based on 10-minute intervals according to the schedule. FNDC does not provide A4 maps. These are accessible and printable via the mapping website [www.fndcmaps.govt.nz](http://www.fndcmaps.govt.nz)

### Property information products – maps

Vector maps: locality plan, property plan, property boundaries, addresses, legal description, area – A4	<b>Actual costs</b>
Street map (Cadastral) – reproduction costs	<b>Actual costs</b>

### Land Information Memoranda (LIM's)

LIM application – All properties	<b>\$292.00</b>
Research fee – where extensive research is required. (This is additional to the application fee)	<b>\$38.00 per half hour</b>

### Residential rates postponement fees

Establishment fee: includes legal costs, and production of documents for registering statutory land charge (includes LINZ fee)	<b>\$300.00</b>
Annual administration fee for maintaining rates postponement	<b>\$50.00</b>

## Resource consents

Resource consent fees are calculated based on BERL Forecasts of Price Level Change Adjustors (with some rounding). This means that fees will increase each year in accordance with the changes to the BERL Forecast.

The forecast increase in local authority costs for 2020/21 year is 2.2% so Council has used this figure to calculate the resource consent fees for 2020/21. These revised fees come into effect on 1 July 2020.

Notes:

1. These fees have been rounded up to the nearest whole dollar
2. All fees GST inclusive unless otherwise stated

Instalment fees are charged at the following stages: application lodgement; limited or notification process; and hearings process. Where the instalment paid does not cover the actual processing costs Council shall require the applicant to pay an additional charge following the issuing of decision. Council reserves the right to interim invoice applications monthly where costs have been incurred and exceed the instalment fee paid.

An applicant shall upon request be provided an itemised breakdown of costs. For the purposes of these charges the terms 'actual and reasonable cost'\* and 'standard charges' shall include but not be limited to:

- FNDC staff time for receiving, processing and issuing a decision

- Inspections
- Travel – breakdown of costs, etc.
- Administrative / technical support
- Contract services (e.g. landscape architect, engineers) engaged by Council to fulfill obligations of the Resource Management Act 1991; and
- Disbursements including photocopying, facsimile, telephone and postage.

An applicant required to pay an additional charge has a right of objection to the council in respect of that requirement, and has a right of appeal to the Environment Court in respect of Council's decision on that objection.

A fixed fee is the present charge paid when a request for a certificate etc. is made. The cost for these services is fixed. Although fixed, this fee covers the first three hours of processing. Any additional time or meetings may be charged to enable Council to recover its actual and reasonable costs.

Note: All fees and charges are INSTALMENTS unless otherwise stated at the top of the particular table.

*\* Actual and reasonable cost based on an hourly rate, mileage and disbursements will be deducted from the instalment fee or charged to determine the final fee payable.*

The below table has been modified to merge similar fees.

### Application for resource consent, designation or heritage orders

Applications made under the Resource Management Act:

**\$1,204.00**

- Simple land use (single Zone Rule breach with no engineering assessment required)
- Change or cancellation of consent condition – Sec 127
- Change or cancellation of consent notice condition - 221(3)
- Outline plan consideration (176A)
- Application for extension – Sec 125 lapsing a consent
- Fast track consents

This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.

Applications made under the Resource Management Act:

**\$1,933.00**

- Land use
- Subdivision
- Discharge to land
- Updating of cross lease flats plans

This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.

**Application for resource consent, designation or heritage orders**

Applications made under the Resource Management Act: **\$3,360.00**

- Combined subdivision / land use
- National Environmental Standards for Plantation Forestry

This instalment is payable at the time of lodgement. Actual processing costs will be calculated and invoiced after the decision is issued. Interim invoicing may apply.

Notices of requirement for a designation and / or heritage order **\$2,800.00**

Removal of or alteration to a notice of requirement **\$840.00**

Simple Sect 127 change of conditions (minor changes and where the approval remains consistent with the original proposal, no engineering assessment is required and there are no parties affected by the change) **\$671.00**

Note: Deemed permitted boundary activities and deemed permitted marginal or temporary activities' fees can be found under 'Approvals and certificates fixed fees'.

**Limited notification for resource consents, notices of requirement and heritage orders**

Land use and subdivision; combined land use and subdivision; notices of requirement; heritage orders; discharge to land **\$1,204.00**

Note: Where an instalment fee has already been paid, Council will require the balance owing to be paid before limited notification proceeds.

**Public notification for resource consents, notices of requirement and heritage orders**

Land use and subdivision; combined land use and subdivision; discharge to land; changes to consent conditions – Section 127; notice of requirements; heritage orders. **\$3,613.00**

Note: Where an instalment fee has already been paid, Council will require the balance owing to be paid before notification proceeds.

**Hearings**

Hearings required for any resource consent or other permission. **\$1,933.00**

*Hearing fee*

- Cost of third party / hearing commissioners will be charged at actual costs
- Staff and consultant costs will be charged at actual costs
- Miscellaneous charges (copying, venue hire, printing, etc.) will be charged at actual costs
- All costs will be itemised
- The final fee in any one application will be determined by the Team Leader, Resource Consents or his / her appointee
- All charges will be actual and reasonable costs less the instalment fee.

Note: Actual and reasonable costs based on an hourly rate, mileage and disbursements will be deducted from the instalment fee or charged to determine the final fee payable.

**Monitoring**

Monitoring fee – monitoring of resource consents (including Certificate of Compliance). Based on two inspections being required when charged. **\$384.00**

### Approvals and certificates – fixed fees

Certificate under Sec 221 (consent notice), certificate under Sec 222 (completion certificate), approval of survey plan Sec 223	<b>\$262.00</b>
Cancellation of building line restriction Sec 327A LGA 1974	<b>\$240.00</b>
Overseas Investment Certificates (OIC)	<b>\$240.00</b>
Outline plan waiver	<b>\$156.00</b>
224 (c) certificates – without engineering conditions	<b>\$612.00</b>
Section 243 Cancellation of Easement	<b>\$480.00</b>
Deemed permitted boundary activities and deemed permitted marginal or temporary activities	<b>\$480.00</b>

### Other approvals, certificates and fixed fees

Preparation of covenant against transfer of allotments – Sec 240	<b>\$480.00</b>
Earthworks permit – includes administration and one inspection	<b>\$480.00</b>
Any other certificate, authority, requirements, or actions requested of Council under the provisions of the Resource Management Act, the Local Government Act or any other related legislation	<b>\$480.00</b>
224 (c) Certificate with engineering conditions	<b>\$1,136.00</b>
Savings certificate issued under Sec 226(1)(e). Determination of and extension of existing use (Section 10)	<b>\$925.00</b>
Creation of right of way under Sec 348 Local Government Act	<b>\$925.00</b>
Section 139 Certificate of Compliance, Section 139(A) Existing Use Certificate	<b>\$1,276.00</b>
Objections to Council on a decision or condition of consent under Section 357, 357A	<b>\$925.00</b>
Fees or charges levied on Council by other organisations; i.e. District Land Registrar, Department of Conservation	<b>Actual and reasonable costs charged by the other organisation and Council admin charge</b>
Request for consideration of District Plan change. Plus actual and reasonable costs charged to Council by any other organisations and applicable hourly staff rates. This is the required lodgement fee should a change be requested. Should the requested change be accepted by the Council for processing as a private plan change, all additional costs will be charged	<b>\$14,001.00</b>
Charge for supplying information in respect of plans and resource consents per half hour, and any other associated costs that apply to the request	<b>Actual and reasonable costs</b>
Any report required by Council in determining / processing a resource consent per half hour, and any other associated costs that apply to the request	<b>Actual and reasonable costs</b>
Any meeting booked in advance with resource consent staff. No charge for first ½ hr of initial request – actual and reasonable costs will be calculated on a case by case basis. This includes concept development meetings	<b>Actual and reasonable costs</b>
CT – producing certificates of title; easement instruments; consent notices	<b>\$41.00 per search</b>
Scanning charge – per application	<b>\$12.00 per application</b>
Post approval charge. Part of administration associated with consents, statutory reports, enquiries and complaints about consents	<b>\$228.00</b>

### Liquor compliance certificates

Certificate of Compliance Liquor application	<b>\$448.00</b>
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### Hourly processing charges

Principal Planner and Manager; Resource Management	<b>\$185.00</b>
Resource Consent Engineer	<b>\$185.00</b>
Senior Planner / Team Leader	<b>\$174.00</b>
Intermediate and Resource Planner	<b>\$174.00</b>
Graduate Planner, Consents Planner and Monitoring Officer	<b>\$138.00</b>
Technical Officers (Building Officials, Environmental Health Officers)	<b>\$155.00</b>
Administration / Technical Support	<b>\$95.00</b>
Consultants	<b>Actual and reasonable costs</b>
<p>Note: The actual costs the consultants charge plus a Council administration charge will apply. Please ask Council what charge may apply if your consent application has been allocated to a Consultant Planner or Engineering Contractor.</p>	

### Travel costs for resource consents

The travel cost is derived from the time the Council officer spends in a vehicle travelling to the site from the nearest Council service centre (Kaikohe, Kaitaia and Kerikeri), charged at the Inland Revenue Department mileage rate. Actual time spent on site will be charged for at the appropriate hourly rate.	<b>As per the IRD mileage rate schedule</b>
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### Development contributions

Far North District Council does not currently charge development contributions.

## Rubbish disposal services at transfer stations

### Rubbish

#### At transfer station

Per bag (standard 65L)	\$3.00
Oversized bag (130L)	\$6.00
Wheelie bin (240L)	\$11.00
Loose material per m <sup>3</sup>	\$46.00
Compacted material per m <sup>3</sup>	\$74.50
Greenwaste m <sup>3</sup>	\$22.00

### Whole tyre disposal

#### At transfer station

Motorcycle tyre	\$3.50
Passenger car tyres	\$5.00
Light truck and 4x4 tyres	\$8.00
Truck tyres	\$16.00
Tractor and super single	\$23.00
Earth mover tyres	Not accepted

### e-Waste

#### Transfer station pricing for householders

TV's CRT	\$10.00
TV's flat screen	\$10.00
Computer CRT	\$10.00
Monitors LCD	\$5.00

#### PC's

Desktop / laptop / server	\$5.00 each
UPS's	\$5.00
Laptop batteries	\$5.00
Network equipment	\$5.00

#### Printers

Printers / scanners / fax	\$5.00 each
Photocopier small / medium	\$10.00
Photocopier large	\$10.00
Copier cartridges	\$4.00 per kg

#### Household appliances etc.

Heaters (No oil filled)	\$3.00
Vacuums	\$3.00
Microwaves	\$5.00

#### Consumer electronics

DVD and VCR players	\$3.00
Stereo system and games	\$3.00
Radios etc	\$3.00

#### Other

Cell phones	No charge
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## Stormwater

Any works on Councils' stormwater network can only be undertaken by Council approved contractors. Excludes charges included with rates.

Activity / service	
Application fee for a stormwater connection	<b>\$46.00</b>
Application fee to build close to, or excavate close to a public storm water line not within a legal road*	<b>\$46.00</b>
New connection	<b>Quote to be provided</b>
Approximate marking of single of single location services of mains with minimum 3 days' notice	<b>\$245.00</b>
Accurate marking of mains including excavation with minimum 10 day notice	<b>Quote to be provided</b>
Accurate marking of mains including excavation with minimum 10 day notice or location of mains over a wide area	<b>Quote to be provided</b>
Urgent location of mains	<b>Quote to be provided</b>

\*If site visit required additional costs of staff time, administration and mileage apply.

## Transport

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### Road closures

Applications for motor sprint events	<b>\$150.00</b>
Note: if event spans more than one ward an extra \$50 per ward is chargeable	
Applications for parades	<b>\$52.00</b>
Other road closures will be charged based on an estimated cost at normal charge out rates – minimum	<b>\$52.00</b>

Note: all advertising costs are the responsibility of the applicant.

### Traffic overweight permit

Traffic overweight permit	<b>\$138.00</b>
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## Venues for hire

<b>Corporate and private hireage</b>	<b>Full day (8:30-5:00)</b>	<b>Half day</b>	<b>Hourly</b>
Kaeo – Meeting room	\$80.00	\$45.00	\$15.00
Kerikeri – Procter Library	-	-	\$20.00
Kerikeri – John Butler Centre, Tane Mahuta room	\$100.00	\$55.00	\$20.00
Kaikohe Memorial Hall – Entire complex	\$300.00	Full day or hourly only	\$40.00
Kaikohe Memorial Hall – Supper room and kitchen	\$200.00	Full day or hourly only	\$30.00
Kaikohe Memorial Hall – Main hall only	\$150.00	Full day or hourly only	\$25.00
Kaikohe Memorial Hall – Bond	\$300.00	Full day or hourly only	\$40.00

<b>Community groups</b>	<b>Full day (8:30-5:00)</b>	<b>Half day</b>	<b>Hourly</b>
Kaeo – Meeting room	\$40.00	\$20.00	\$10.00
Kerikeri – Procter Library	-	-	\$15.00
Kerikeri – John Butler Centre, Tane Mahuta room	\$50.00	\$30.00	\$15.00
Kaikohe Memorial Hall – Entire complex	\$150.00	Full day or hourly only	\$25.00
Kaikohe Memorial Hall – Supper room and kitchen	\$75.00	Full day or hourly only	\$20.00
Kaikohe Memorial Hall – Main Hall only	\$50.00	Full day or hourly only	\$15.00
Kaikohe Memorial Hall – Bond	\$150.00	Full day or hourly only	\$25.00

## Wastewater

Any works on Councils wastewater networks can only be undertaken by Council approved contractors. Excludes charges included with rates.

Activity / service	
Administration fee for a wastewater connection	\$46.00
Administration fee to build close to/over or excavate close to a public sewer not within a legal road*	\$46.00
Upgrade or modify existing connection	Quote to be obtained
New connection provided by Council's contractor up to 150mm main (includes connection to main and one metre of pipe from Council main)	Quote to be obtained
New connection provided by Council's contractor to mains greater than 150mm or connection lengths greater than one metre or where a manhole / chamber is required	Quote to be obtained
New connection to a pressure wastewater network provided by Council's contractor	Quote to be obtained
Inspection by Council officers of connection work not undertaken by Council's contractor (single connection)	Quote to be obtained
Inspection by Council Officers of connection work not undertaken by Council's contractor (multiple connections)	Quote to be obtained
<b>Wastewater connected rate for all new connections</b>	
Where a property connects to sewerage after 1 July in any year, the connection fee will include a sum in lieu of a rate. The amount of the fee will be calculated on the basis of one twelfth (1/12) of the relevant capital, operating and additional pan rates for the scheme concerned for every complete month until 30 June in the following year.	
<b>Service availability charge where a new wastewater connection is provided but the property does not connect</b>	
Where sewerage is made available to a property after 1 July in any year but the property does not connect, the connection fee will include a sum in lieu of a rate. The amount of the fee will be calculated on the basis of one twelfth (1/12) of the relevant availability rate for the scheme concerned for every complete month until 30 June in the following year.	
Approximate marking of single location services of mains with minimum three days' notice	\$245.00
Accurate marking of mains including excavation with minimum 10 day notice	Quote to be obtained
Accurate marking of mains including excavation with minimum 10 day notice or location of mains over a wide area	Quote to be obtained
Urgent location of mains	Quote to be obtained
Inspection of onsite wastewater system by Council Monitoring Officer*	\$91.00 per hour
Sampling of onsite wastewater system by Council Monitoring Officer	Actual costs

\*If site visit required additional costs of staff time, administration and mileage apply.

### Approved commercial operators discharge fees

Cubic metre rate	\$31.00 / m <sup>3</sup>
Lost card replacement	\$33.00 per card

## Water supply

Any works on Councils' water supply networks can only be undertaken by Council approved contractors. Excludes charges included in rates.

Activity / service	
Administration fee for a water connection	\$46.00
Administration fee to build or excavate close to a public water main not within a legal road*	\$46.00
<b>Water connected rate for all new connections</b>	
Where a property connects to water after 1 July in any year, the connection fee will include a sum in lieu of a rate. The amount of the fee will be calculated on the basis of one twelfth (1/12) of the relevant capital rates for the scheme concerned for every complete month until 30 June in the following year.	
<b>Service availability charge where a new water connection is provided but the property does not connect</b>	
Where water is made available to a property after 1 July in any year but the property does not connect, the connection fee will include a sum in lieu of a rate. The amount of the fee will be calculated on the basis of one twelfth (1/12) of the relevant availability rate for the scheme concerned for every complete month until 30 June in the following year.	
Non-standard water connections including meter and meter box	Quote to be provided
Standard 20 mm water meter connection in footpath within five metres of main	\$1,445.00
Standard 20 mm water meter connection in berm within five metres of main	\$1,149.00
Relocation of existing service or meter	Quote to be provided
Approximate marking of single location services of mains with minimum three days' notice	\$245.00
Accurate marking of mains including excavation with minimum 10 day notice	Quote to be provided
Accurate marking of mains including excavation with minimum 10 days' notice, or location of mains over a wide area	Quote to be provided
Urgent location of mains	Actual costs
Meter checking fee (calibration check – refundable if meter incorrect)	\$460.00
Restrictor installation	Quote to be provided
Special meter readings	\$92.00
<b>Standpipes metered (Direct from Broadspectrum)</b>	
Weekly hire (minimum charge one week)	\$106.00
Charge rate per m <sup>3</sup>	Standard scheduled rate in the area concerned
<b>Bulk water supply</b>	
Bond	\$1,924.00
Annual administration fee (covers billing and vehicle inspection)	\$641.00 for first vehicle \$331.00 for each subsequent vehicle
Charge rate per m <sup>3</sup>	Standard domestic rate in the area concerned

\*If site visit required additional costs of staff time, administration and mileage apply.

Location of services	
<b>Marking of approximate services locations</b>	
Urgent (within 24 hours)	\$261.00
Programmed (within 3 days)	\$182.00
Dig up and locate (10 days' notice)	Quote to be provided