



## APPLICATION FORM

### Housing for the Elderly

<p>Applications will be considered from those:</p> <ul style="list-style-type: none"> <li>• Aged 60 years or older, and</li> <li>• Receive a pension, benefit or otherwise are on a low income, and</li> <li>• Have no significant assets.</li> </ul>	<p><i>Applications from those nearing 60 years of age will be considered on a case by case basis for a place on the waiting list.</i></p> <p><i>All income and assets must be declared.</i></p>
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**1. Applicant(s) details:**

1a. If a couple is applying, the names of both applicants must be given.

	<b>Applicant One</b>	<b>Applicant Two</b>
Surname:	_____	_____
First Name/s:	_____	_____
Date Of Birth	_____	_____
Length of Residence in Far North District	_____	_____
Are you a resident of NZ (Please circle)	YES / NO	YES / NO

1b. Postal Address (include postcode):

\_\_\_\_\_

\_\_\_\_\_

1c. Contact phone numbers: Home: \_\_\_\_\_ Mobile \_\_\_\_\_

1d. Email Address: \_\_\_\_\_

1e. I have supplied two forms of Identification (please tick):

Drivers Licence  Birth Certificate  Passport  Other

**2. Current Accommodation:**

2a. Are you  Renting  In social housing  
 Boarding  In emergency accommodation  
 Other (please specify) \_\_\_\_\_

2b. How long have you lived in your current accommodation? \_\_\_\_\_

2c. How much rent/board are you currently paying? \$\_\_\_\_\_ per week

2d. Have you ever been a tenant of the Far North District Council before?  
If yes please provide details of location and dates.

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**3. Criminal Convictions**

3a. Do you have any previous, current or pending criminal convictions? If yes please provide details – date and conviction

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3b. Does Council have your permission to obtain a police and/or credit rating check if required?             YES             NO

**4. Income and asset details**

4a. Do you own a motor vehicle, boat, caravan or other (give details):

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4b. Do you own any property?             YES             NO

Location: \_\_\_\_\_

4c. Have you sold any property in the last five years?             YES             NO

4d. Please give brief details, i.e. address, sale price, date sold, mortgage held:

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4e. Income from all sources weekly:

	<b>Applicant One</b>	<b>Applicant Two</b>
Total amount received (weekly)	\$ _____	\$ _____
Salary/Wages or Benefit?	_____	_____
Benefit type/number	_____	_____

4f. Please give details of all assets and provide a copy of a recent Bank Statement

\_\_\_\_\_

Cash (in Hand) \$ \_\_\_\_\_

**5. Emergency Contact**

Please provide details of someone who could be contacted in an emergency:

Full name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to you (e.g. next of kin, caregiver): \_\_\_\_\_

**6. Main reason for applying for a unit:**

\_\_\_\_\_

\_\_\_\_\_

**7. The Far North District Council provides Housing for the Elderly in the following 12 locations.**

**Kaikohe/Hokianga area:**

Kaikohe	Waima	Omapere	Rawene
Kohukohu	Horeke		

**Bay of Islands/Whangaroa area:**

Kawakawa	Kerikeri
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**Kaitia area:**

Oxford Street	Puckey Ave	Awanui	Ahipara
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**Please list in order of preference your top three locations.**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**8. References**

Please provide two referees that I can contact. A reference from your previous landlord and a character reference.

1) \_\_\_\_\_ Phone \_\_\_\_\_

2) \_\_\_\_\_ Phone \_\_\_\_\_

**9. Consent under the Privacy Act 1993**

The Far North District Council requires your consent to collect personal information to assist the assessment of the applicants' suitability for a unit.

The Far North District Council will hold the information requested securely. The Council is unable to assess your suitability if the authorisation section is not signed. You have the right of access to, and if necessary correction of, any of the personal information provided.

I / We authorise an officer of the Far North District Council to contact my solicitor and / or my doctor for any necessary further information.	_____ Signature of Applicant One
	_____ Signature of Applicant Two
	_____

**10. Declaration**

I / We, \_\_\_\_\_

Of \_\_\_\_\_ do solemnly and sincerely declare that the particulars supplied are correct in every detail; and

I / We make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Declared at \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Signed by Declarer \_\_\_\_\_  
\_\_\_\_\_

Before Me: \_\_\_\_\_  
(Justice of the Peace or other person authorised to take statutory declaration or Authorised Officer)

**Check list:**

Please ✓ boxes below to ensure you have provided all the information we need

	Evidence of your financial status such as bank account statements, proof of weekly income (WINZ benefit break down or current payslip), details of any properties and assets owned.
	Proof of identification - Birth certificate, driver's licence, passport (at least 2)
	Doctors consent form for each applicant
	References from a previous landlord and a character reference.

When application is fully completed, with all required documents attached, together with any additional information which the applicant(s) may wish to submit, the application should be handed into any Far North District Service Centre, or forwarded to:

The Customer Service Officer - Housing for the Elderly  
District Services  
Far North District Council  
Private Bag 752,  
Memorial Ave,  
KAIKOHE 0440

Note: It is the applicant's responsibility to advise of any changes to your application. If the required documentation is not supplied or we are unable to contact you, your application will be cancelled.