Item: 3.0

Meeting: Strategy Committee - 11 October 2017
Name of item: Confirmation of Previous Minutes
Author: Melissa Wood - Meeting Administrator
Date of report: 18 September 2017
Document number: A1913186

Purpose of the report
The minutes of the previous Strategy Committee meeting are attached to allow the Committee to confirm that the minutes are a true and correct record.

Recommendation
That the Committee confirm that the minutes of the meeting of the Strategy Committee held 30 August 2017 are a true and correct record.

1) Background
Local Government Act 2002 Schedule 7 Section 28A states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) Discussion and options
The minutes of the meeting are attached. Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

Reason for the recommendation
The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meeting.

3) Financial implications and budgetary provision
There are no financial implications or the need for budgetary provision as a result of this report.

Manager: Kate Barnes - Team Leader Governance Support
Attachment 1: Strategy Committee Unconfirmed Minutes - 30 August 2017 - Document number A1888819
Compliance schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
   a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
   b) Assess the options in terms of their advantages and disadvantages; and
   c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.

2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<table>
<thead>
<tr>
<th>Compliance requirement</th>
<th>Not applicable</th>
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<tbody>
<tr>
<td>State the level of significance (high or low) of the issue or proposal as determined by the Council’s Significance and Engagement Policy</td>
<td>Not applicable</td>
</tr>
<tr>
<td>State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.</td>
<td>Not applicable</td>
</tr>
<tr>
<td>State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board’s views have been sought.</td>
<td>Not applicable</td>
</tr>
<tr>
<td>State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.</td>
<td>None</td>
</tr>
<tr>
<td>Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences.</td>
<td>Not applicable</td>
</tr>
<tr>
<td>State the financial implications and where budgetary provisions have been made to support this decision.</td>
<td>There are no financial implications or the need for budgetary provision arising from this report.</td>
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<tr>
<td>Chief Financial Officer review.</td>
<td>The Chief Financial Officer has not reviewed this report.</td>
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MINUTES OF THE MEETING OF THE STRATEGY COMMITTEE HELD IN THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE ON WEDNESDAY 30 AUGUST 2017 COMMENCING AT 1:00 PM

PRESENT
Willow-Jean Prime   Chairperson
John Carter        His Worship The Mayor

Members
Deputy Mayor McInnes Councillor
John Vujcich        Councillor
Colin Kitchen
Ann Court
Mike Edmonds        Chairperson Kaikohe-Hokianga Community Board
Terry Greening      Chairperson Bay of Islands-Whangaroa Community Board

Video Conference
Felicity Foy        Councillor
Adele Gardner      Chairperson Te Hiku Community Board

APOLOGIES
Sally Macauley     Councillor
Dave Hookway       Councillor
Mate Radich        Councillor

STAFF PRESENT
Shaun Clarke       Chief Executive Officer
Bill Lee            General Manager Strategic Planning and Policy Group (Acting)
Greg Wilson        Manager - District Planning
Roger Ackers       Chief Information Officer
Neil Miller        Team Leader - Policy and Research
Leslie Trussler    Policy Advisor
Melissa Wood       Meetings Administrator

1.0 APOLOGIES AND DECLARATIONS OF INTEREST
Agenda item 1.0 refers.

Reason for the resolution
The Committee may grant leave of absence to a Member from a meeting upon application by the Member. If a Member has not obtained a leave of absence an apology may be tendered on behalf of the Member and the apology may be accepted or declined by the Committee. Acceptance of the apology shall be deemed to be granting of a leave of absence for that meeting.

Resolved   Deputy Mayor McInnes/Kitchen

THAT the apologies from Councillors Macauley, Hookway and Radich be noted and accepted.
Carried

There were no declarations of interest.
2.0 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 3.0 refers, document number A1873875, pages 1-4 refers.

Resolved

Court/McInnes

THAT the Committee confirm the minutes of the Strategy Committee meeting held 19 July 2017 as a true and correct record, subject to the correction that Councillor Ann Court should be recorded as present.

Carried

Councillor Vujcich abstained from voting.

3.0 STRATEGIC PLANNING AND POLICY GROUP

3.1. Amendments to the Control of the Use of Public Places Bylaw and the Parking & Traffic Bylaw

Agenda item 4.1, document number A1892318, pages 5-31 refers.

Resolved

Prime/Vujcich

THAT the Strategy Committee recommend to Council:

THAT clause 3216.5(b) of the Control of the Use of Public Places Bylaw is hereby revoked.

THAT clauses 2005.1 and 2005.2 of the Traffic & Parking Control Bylaw 2010 are hereby revoked.

Carried

3.2. Community Grant Policy Amendment

Agenda item 4.2, document number A1888944, pages 33-54 refers.

Resolved

Deputy Mayor McInnes/Court

THAT the Strategy Committee adopt the amended Community Grant Policy, subject to the following changes to Section 2 - Infrastructure Grant Fund:

- Clause 10 - final bullet point - the word “possible” changed to the word “practicable”.
- Clause 13 be split so the final sentence regarding ineligibility be a standalone clause for clarity of interpretation.

Carried

3.3. Our Vision Our Voices Strategic Reference Group Update

Agenda item 4.3, document number A1863640, pages 55-57 refers.

Reason for the resolution

The Committee discussed they would like further information to be included in the progress report of the Strategic Reference Group formed as part of Our Voices - Our Vision initiative, at a subsequent meeting.

Resolved

His Worship the Mayor/Kitchen

THAT the report entitled “Our Vision Our Voices Strategic Reference Group Update” dated 08 August 2017, be left to lie on the table.

Carried
3.4. **District Plan Update**

Agenda number 4.4, document number A1896595, pages 59-65 refers.

<table>
<thead>
<tr>
<th>Resolved</th>
<th>Prime/Vujcich</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>THAT the Strategy Committee receives the report entitled “District Plan Update” dated 03 August 2017.</strong></td>
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<td>Carried</td>
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4.0 **CLOSE OF MEETING**

The meeting closed at 2:09 pm.

Willow-Jean Prime  
Chairperson

__/__/